



Version 2.0 Manual

Mylsagenix Manual

Overview

Mylsagenix is a **marketing, prospecting** and **coaching** online tool for Isagenix Associates.

Follow these steps to **sign-up for Mylsagenix**:

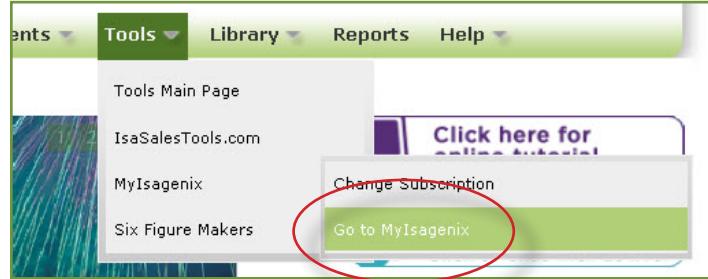
1. Log in to your **Associate Back Office**.
2. Go to the **Tools** menu and select **Mylsagenix**.
3. Select **Signup**. (circled in red)



Already subscribed?

Follow these steps to **open Mylsagenix**:

1. Log in to your **Associate Back Office**.
2. Go to the **Tools** menu and select **Mylsagenix**.
3. Choose **Go to Mylsagenix**. (circled in red)



Mylsagenix is your **Isagenix Front Office** which will enable you to:

- Market your Isagenix business on the Internet using SPOT Marketing and two personal marketing pages (Web sites) for each Associate.
- Attract and capture your own leads and also purchase leads
- Communicate with and convert prospects to new Isagenix members
- Communicate with and coach your team members

We have modified our Internet policies and procedures to allow members to take full advantage of marketing your business on the Internet. We have been teaching our members how to use the new social media sites, such as Facebook and Twitter, to boost your business to new heights!

In Mylsagenix you get two pre-built Web sites with testimonials, success stories, and a SPOT video and lead capture form. And with Mylsagenix you can create your own SPOTS - customer lead capture forms with an Isagenix video or without - and place them all over the Internet: on your favorite social networking sites like Facebook and Twitter, your own Web sites and blogs, or even send them by Email.

When someone (a prospect) completes one of these SPOT lead capture forms, their contact information is automatically placed into your Mylsagenix account, as a new contact, and you get a notification to let you know that you have a new contact.

Mylsagenix Manual

Subscription Levels

Choose the subscription that is right for you and your business-building needs:

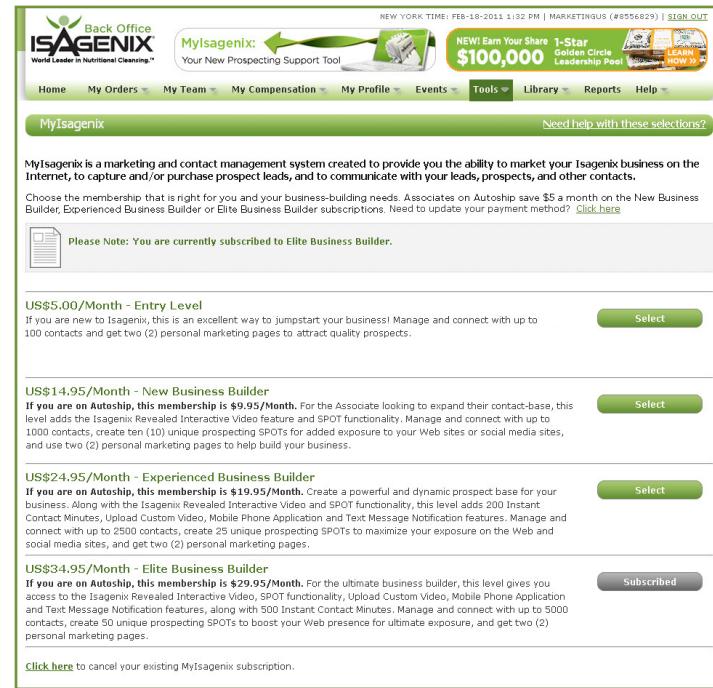
- **Elite Business Builder** 5000 contacts, 50 SPOTS, 500 Instant Contact minutes, 2 Web sites
- **Experienced Business Builder** 2500 contacts, 25 SPOTS, 200 Instant Contact minutes, 2 Web sites
- **New Business Builder** 1000 contacts, 10 SPOTS, 2 Web sites
- **Entry Level** 100 contacts, 2 Web sites

Selecting a Subscription

If you are relatively new to network marketing, but want to try your hand at building a business, or would just like to earn enough commissions to pay for your own products, then we suggest you select the **Entry Level** subscription.

For those wanting to try marketing your business on a social networking site, like Facebook, you can step up to the **New Business Builder** subscription and build your own lead capture forms (SPOTS) to share on the web.

If you would like to be contacted immediately when a prospect completes one of your SPOTS, select either the **Experienced Business Builder** or **Elite Business Builder** subscriptions which both include Instant Contact minutes.



The screenshot shows the Isagenix Back Office interface. At the top, there's a banner with the text "NEW YORK TIME: FEB-18-2011 1:32 PM | MARKETINGUS (#8556829) | SIGN OUT". Below the banner, the main menu has "Tools" selected. Under the "Tools" menu, "Mylsagenix" is highlighted with a red circle. Other menu items include Home, My Orders, My Team, My Compensation, My Profile, Events, Tools, Library, Reports, and Help. A green bar at the bottom says "MyIsagenix" and "Need help with these selections?". The main content area has a section titled "US\$5.00/Month - Entry Level" with a "Select" button. Below it is "US\$14.95/Month - New Business Builder" with a "Select" button. Further down is "US\$24.95/Month - Experienced Business Builder" with a "Select" button. At the bottom of the page, there's a link "Click here to cancel your existing MyIsagenix subscription."

Follow these steps to **change your Mylsagenix subscription***:

- Go to your **Associate Back Office**.
- Go to the **Tools** menu and select **Mylsagenix**. (circled in red)
- Choose **Change Subscription**.



The screenshot shows the Isagenix Back Office interface. At the top, there's a banner with the text "MARKETINGUS (#8556829) | SIGN OUT | NEW YORK TIME: JAN-20-2010 12:05 PM". Below the banner, the main menu has "Tools" selected. Under the "Tools" menu, "Change Subscription" is highlighted with a red circle. Other menu items include Home, My Orders, My Team, My Compensation, My Profile, Events, Tools, Library, Reports, and Help. A green bar at the bottom says "Welcome, Isagenix" and "Member #: 8556829". The main content area features a "Rewards of Autoship!" section with images of boxes and a person. A red circle also highlights the "Change Subscription" link in the "Tools" menu bar.

*Please note that any changes you make today will go into effect during the next billing cycle.

MyIsagenix Manual

Home Page

The **Home** page includes these sections:

MyIsagenix Announcements

Be sure to check this area often for important information about MyIsagenix.

My Prospecting Summary

- Offers a snapshot of any **unread notifications** indicating recent activity by contacts listed as **Prospects** in your **Contact List**
- Use the **View All Notifications** link to see all unread notifications

My Coaching Summary

- Offers a snapshot of any **unread notifications** indicating recent activity by contacts listed as **Members** in your **Contact List**
- Use the **View All Notifications** link to see all unread notifications

Marketing Summary

- Catch a glimpse of how your **Marketing Pages** and most effective **SPOTS*** are performing

My Upcoming Appointments

- Shows a 2-week snapshot of your **MyIsagenix Calendar**, with link to view your full calendar.

Need Help?

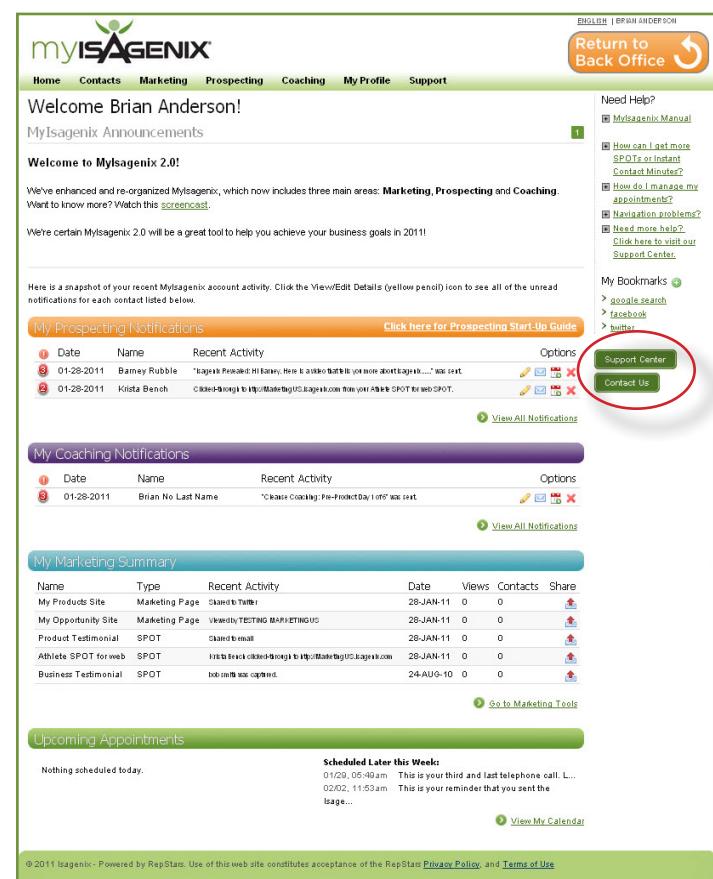
- **Support Center**

Provides coaching on the use of MyIsagenix, and for tips and techniques for prospecting and business building.

- **Contact Us**

Note: **Firefox** is the preferred browser for MyIsagenix. However, if you are encountering issues with the MyIsagenix interface, please use the **Contact Us** button (*circled in red*) to let us know, and we will respond as soon as possible.

*The **Entry Level** MyIsagenix subscription does not include access to the **Configure a SPOT** functionality. Upgrade your subscription to take advantage of this powerful tool!



The screenshot shows the MyIsagenix Home Page with the following sections:

- Welcome Brian Anderson!**
- MyIsagenix Announcements**
- Welcome to MyIsagenix 2.0!**
- My Prospecting Notifications** (with a circled "Contact Us" button)
- My Coaching Notifications**
- My Marketing Summary**
- Upcoming Appointments**
- Scheduled Later this Week:** Nothing scheduled today.
- Support Center** and **Contact Us** buttons (the latter is circled in red).
- Need Help?** section with links to various support topics.
- My Bookmarks** section with links to Google search, Facebook, and Twitter.
- English | Español** and **Return to Back Office** buttons.

Mylsagenix Manual

Manage Contacts Page

Use the **Manage Contacts** page to view and edit all of your contacts.

You can **add your own contacts manually** or **import** or **export** your contacts using a **.CSV** file.

Contact List

- Displays all of your contacts.
- Click the **column title** to sort by that field.
- Click the **View/Edit** icon (yellow pencil) in the **Options** column to update information for a contact.
- Click the **Email** icon to create and send a customized message for a specific contact.
- Click the **Calendar** icon to set up an appointment for a specific contact.
- Create **Groups** to organize your contacts.

Purchased is a default group. You will not be able to edit/delete this group. All leads purchased from **our preferred vendors** are automatically added to the **Purchased** group.

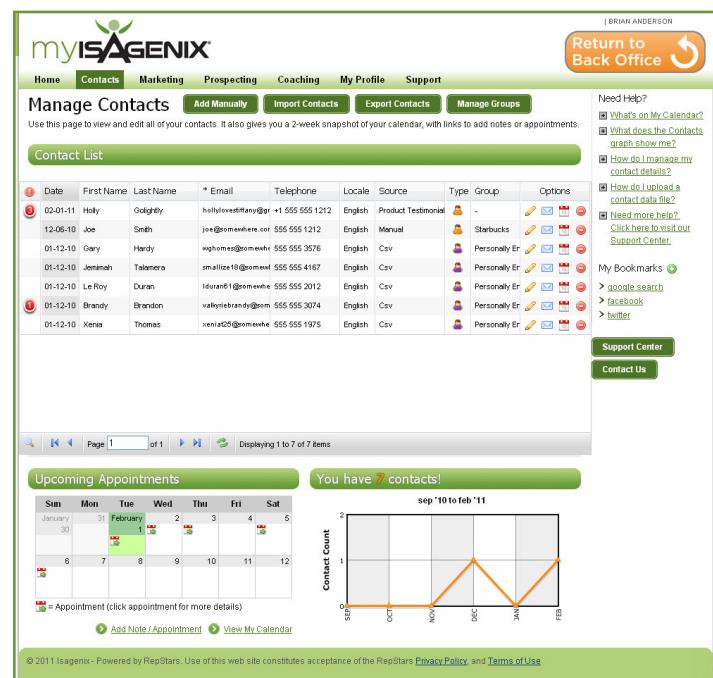
- At the bottom of the list, you will find **Search** and **Refresh** icons to help you when working your contacts.
- Use the **arrow** icons at the bottom of the list to navigate to another page of contacts.

Upcoming Appointments

- Gives you a 2-week snapshot of your **calendar**, with links to add notes or appointments.

Contact Count

- Shows you a graphical representation of the number of contacts you have, broken down by the month they were added.



The screenshot shows the 'Manage Contacts' page of the myISAGENIX system. At the top, there are tabs for Home, Contacts (which is selected), Marketing, Prospecting, Coaching, My Profile, and Support. A user profile for 'BRIAN ANDERSON' is shown in the top right. On the left, a 'Contact List' table displays 7 items, each with columns for Date, First Name, Last Name, Email, Telephone, Locale, Source, Type, Group, and Options. The 'Options' column contains icons for View/Edit, Email, and Calendar. To the right of the table is a sidebar with 'Need Help?' links, 'My Bookmarks', and 'Support Center' and 'Contact Us' buttons. Below the table is a 'Upcoming Appointments' calendar for January and February, showing several scheduled events. To the right of the calendar is a graph titled 'Contact Count' showing the number of contacts over time from September 2010 to February 2011. The graph shows a peak in January followed by a decline in February. At the bottom of the page, there are links for 'Add Note / Appointment' and 'View My Calendar'.

Mysagenix Manual

Contact List: Adding Contacts

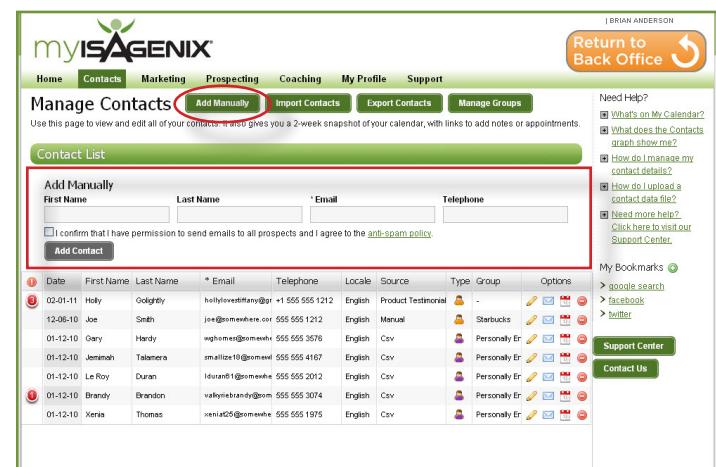
Follow these steps to **manually enter a contact**:

- Click the **Add Manually** button. (*circled in red*)
- Enter the contact's **First Name, Last Name, Email** and **Telephone** number. (*outlined in red*)

Note: you will be add more information for this contact later using the **View/Edit** icon in the **Options** column.

- Click the **Add Contact** button.

The contact will be added to your **Contact List**.



The screenshot shows the 'Manage Contacts' section of the myISAGENIX website. The 'Add Manually' button is circled in red. The 'Import Contacts' button is outlined in red. The contact list table has columns for Date, First Name, Last Name, *Email, Telephone, Locale, Source, Type, Group, and Options. Each contact row includes a small profile icon and edit/delete icons. A sidebar on the right provides links to various support resources and social media.

Date	First Name	Last Name	*Email	Telephone	Locale	Source	Type	Group	Options
02-01-11	Holly	Godfrey	hollylovesit@myisagenix.com	+1 555 555 1212	English	Product Testimonial	-		
12-06-10	Joe	Smith	joe@somewhere.com	555 555 1212	English	Manual	Starbucks		
01-12-10	Gary	Hardy	gwhomey@somewehere.com	555 555 3576	English	Csv	Personally Er		
01-12-10	Jeremiah	Talamera	jermaile19@comcast.net	555 555 4167	English	Csv	Personally Er		
01-12-10	Le Roy	Duran	ldurand19@somewehere.com	555 555 2012	English	Csv	Personally Er		
01-12-10	Brandy	Brendon	valeriebrandy@somewehere.com	555 555 3074	English	Csv	Personally Er		
01-12-10	Xenia	Thomas	xenia125@somewehere.com	555 555 1975	English	Csv	Personally Er		

Contact List: Importing Contacts

Follow these steps to **import a list of contacts**:

- Click the **Import Contacts** button. (*circled in red*)
- Click the **Browse** button to select a CSV file (*outlined in red*)

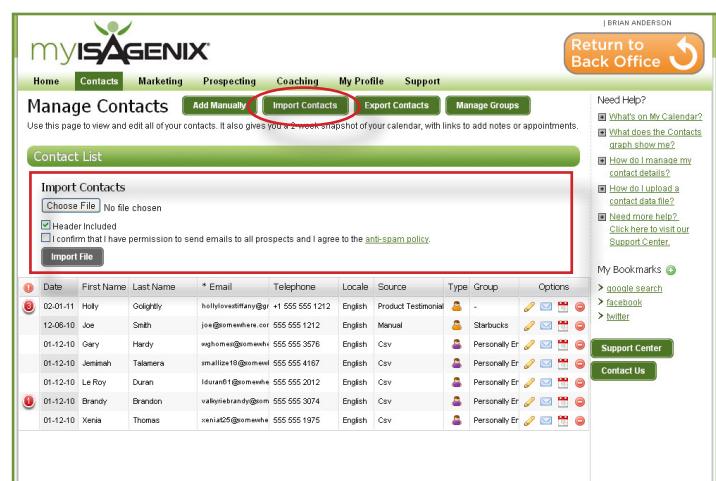
Note: CSV stands for **Comma-Separated Values**. Export your database to as CSV file using a program like Excel, for example.

- Click the **Import File** button.

The **Uploaded Contacts** page opens. (*not shown*) Be sure to review this information before continuing.

- Click the **Save** button. (*not shown*)

The contacts will be added to your **Contact List**.



The screenshot shows the 'Manage Contacts' section of the myISAGENIX website. The 'Import Contacts' button is circled in red. The contact list table is identical to the one in the previous screenshot, showing the same 10 contacts with their respective details and edit/delete icons.

Date	First Name	Last Name	*Email	Telephone	Locale	Source	Type	Group	Options
02-01-11	Holly	Godfrey	hollylovesit@myisagenix.com	+1 555 555 1212	English	Product Testimonial	-		
12-06-10	Joe	Smith	joe@somewhere.com	555 555 1212	English	Manual	Starbucks		
01-12-10	Gary	Hardy	gwhomey@somewehere.com	555 555 3576	English	Csv	Personally Er		
01-12-10	Jeremiah	Talamera	jermaile19@comcast.net	555 555 4167	English	Csv	Personally Er		
01-12-10	Le Roy	Duran	ldurand19@somewehere.com	555 555 2012	English	Csv	Personally Er		
01-12-10	Brandy	Brendon	valeriebrandy@somewehere.com	555 555 3074	English	Csv	Personally Er		
01-12-10	Xenia	Thomas	xenia125@somewehere.com	555 555 1975	English	Csv	Personally Er		

Mylsagenix Manual

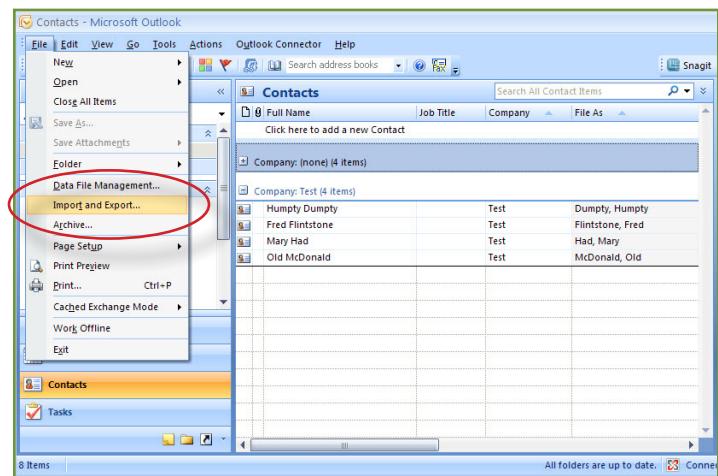
Save Outlook Contacts as CSV File

Follow these steps to **save a Microsoft Outlook contact list as a CSV file**:

- Open **Outlook**, go to the **File** menu and select **Import and Export...** (circled in red)

The **Import and Export Wizard** window opens (not shown).

- Under **Choose an action to perform**, select **Export to a file**.
- Click the **Next** button.
- Under **Create a File of Type**, select **Comma Separated Values**.
- Click the **Next** button.
- Under **Select folder to export from**, select **Contacts** (under **Mailbox**).
- Click the **Next** button.
- Enter a **name for the CSV file** under **Save exported file as**.
- Click the **Next** button.
- Select **Export “Contacts” from folder: Contacts**.
- Click the **Finish** button.



Mylsagenix Manual

Contact List: Exporting Contacts

Follow these steps to **export your contact list**:

- Click the **Export Contact** button. (*circled in red*)

A pop-up window opens. (*outlined in red*)

- Select an option for your exported CSV file: either **Open with** or **Save File**.



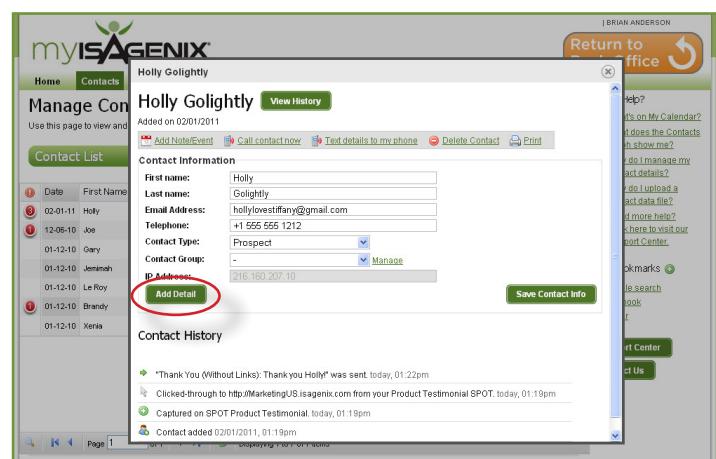
Contact List: View/Edit Contact Details

Follow these steps to **view/edit your contact details**.

- Click the **View/Edit Details** icon (*yellow pencil*) in the **Options** column (*outlined in red*) for the contact you would like to view/edit.

The **View/Edit Details** window opens.

- Edit the **Contact Information**, if necessary.
- Click the **Add Detail** button (*circled in red*) to see additional fields, such as, **Best Time to Call** and **Time Zone**.
- Enter as much information as you would like in the fields provided.
- Click the **Save Contact Info** button when finished.



Mylsagenix Manual

Contact Types

Type allows you to categorize your contacts.

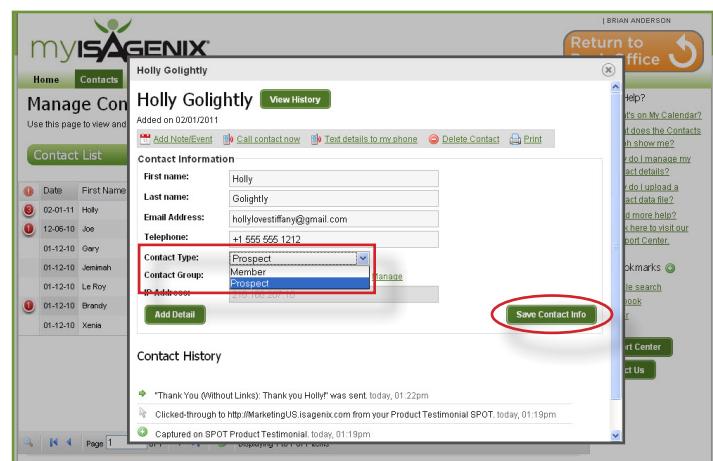
- Use the drop-down list to select a **Contact Type** for this contact. (*outlined in red*)

There are two pre-set **Types**:

1. **Member** (*for those who have enrolled in Isagenix*)
2. **Prospect** (*set as default*)

Note: All of your contacts will fall in to one of these **Types**.

- Click the **Save Contact Info** button when finished. (*circled in red*)



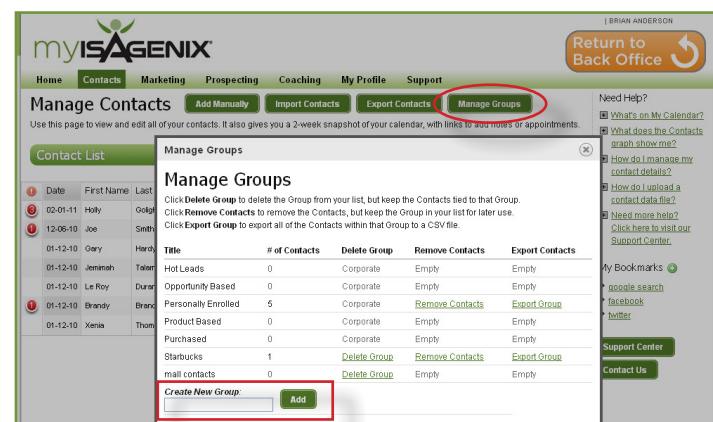
This screenshot shows the 'Manage Contact' page for Holly Golightly. The 'Contact Information' section includes fields for First name, Last name, Email Address, Telephone, and Contact Type. The 'Contact Type' dropdown is set to 'Prospect'. The 'Save Contact Info' button at the bottom right is circled in red. A sidebar on the right provides links for help, calendar, contacts, and other system features.

Contact Groups

You may also create custom **Groups** to better suit your needs and organize your contacts even further.

Follow these steps to **create a new group**:

- Click the **Manage Groups** button. (*circled in red*)
- Enter a **Name** for your new group. (*outlined in red*)
- Click the **Add** button. (*outlined in red*).



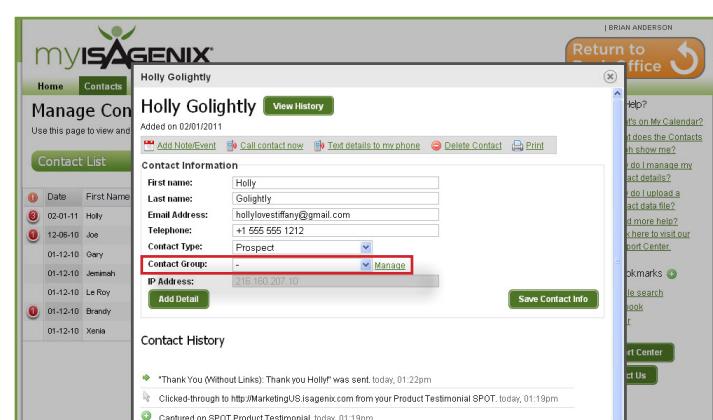
This screenshot shows the 'Manage Groups' page. It lists existing groups like Hot Loads, Opportunity Based, Personally Enrolled, Purchased, Starbucks, and mail contacts. At the bottom, there's a 'Create New Group:' input field and an 'Add' button, both of which are circled in red. A sidebar on the right provides help links and system navigation.

Follow these steps to **assign a contact to a Group**:

- Click the **View/Edit Details** icon in the **Options** column for the contact you would like to assign to a **Group**.

The **View/Edit Details** window opens.

- Use the drop-down list to select the **Contact Group**. (*outlined in red*)
- Click the **Save Contact Info** button when finished.



This screenshot shows the 'Manage Contact' page for Holly Golightly again. The 'Contact Information' section includes fields for First name, Last name, Email Address, Telephone, and Contact Type. The 'Contact Group' dropdown is outlined in red. The 'Save Contact Info' button at the bottom right is circled in red. A sidebar on the right provides links for help, calendar, contacts, and other system features.

MyIsagenix Manual

My Calendar Page

Use the **My Calendar** page to manage your appointments and follow-up calls.

There are **2 types of events** on your calendar:

1. Appointments/Follow-up Calls (created by you)
2. Isagenix Corporate Events (Read-only)

Note: the **current date** is highlighted green.

Click on any **existing event** to view more details.

Follow these steps to **add an event**:

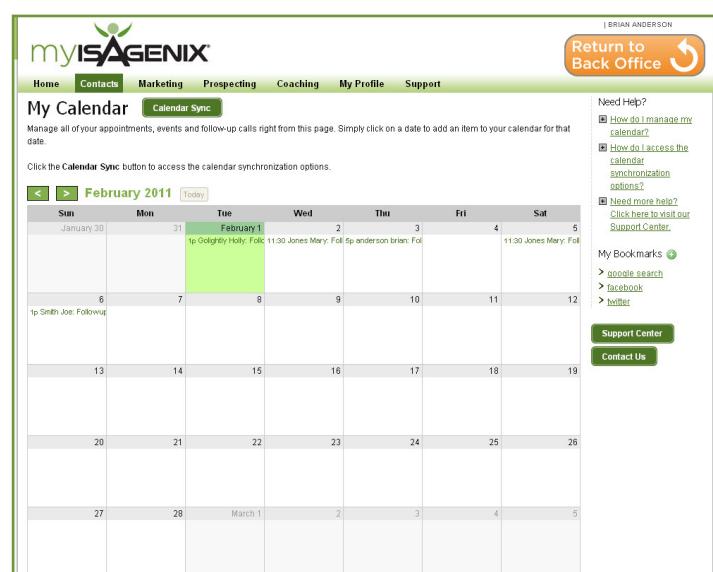
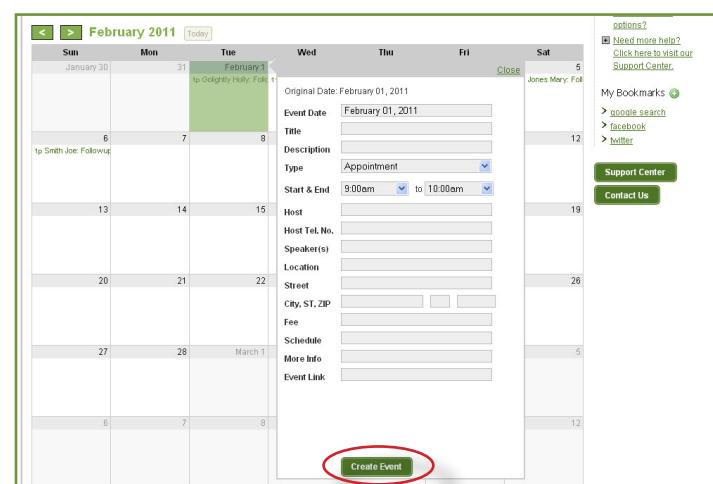
- Locate the **date for your event** on the calendar.
- Tip: use the **green arrow navigation buttons** at the top to go to the next month, if necessary.
- Click on the **event date** to select it.
- Enter the **event details** in the pop-up window.
- Click the **Create Event** button. (*circled in red*)

Follow these steps to **remove or edit an event**:

- Click on the **event**.
- Select either **Remove Event** or **Edit Event** in the pop-up window. (*outlined in red*)

If you selected **Edit Event**, the **Event Details** pop-up window opens. (*not shown*)

- Enter the **updated information** in the fields provided.
- Click the **Update Event** button when finished.


MyIsagenix Manual

My Calendar Page (continued)

Easily **synchronize your MyIsagenix calendar** to many common software packages or devices.

Note: This is a **one-way sync**.

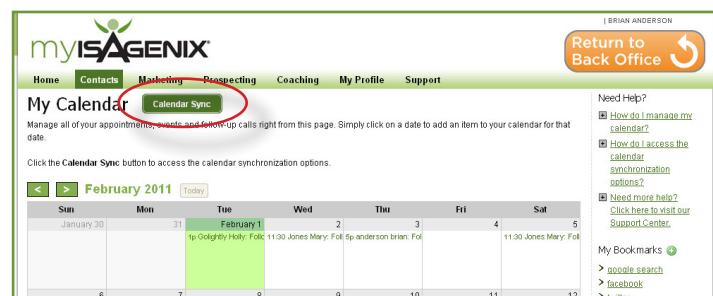
Follow these steps to **sync your calendar**:

- Click the **Calendar Sync** button at the top of the **My Calendar** page. (*circled in red*)

The **Calendar Sync** pop-up window appears, displaying links to the available options. (*outlined in red*)

- Select the desired software application or device.
- Follow the on-screen instructions.

Note: Setup will vary depending on the option selected.

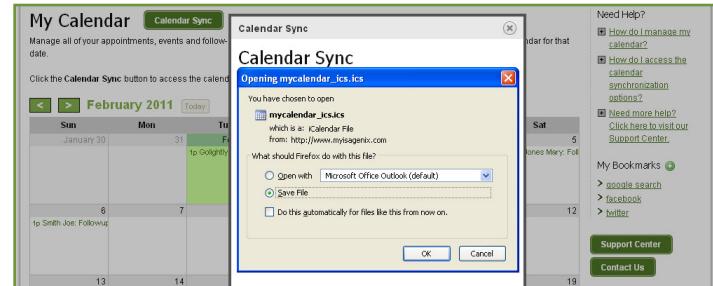


Outlook XP/2003 Users Only

The Outlook XP/2003 option **does not sync automatically** with MyIsagenix.

Follow these steps to **sync your calendar with Outlook XP/2003**:

- Select the **Outlook XP/2003** option from the list.
- Select **Save File** in the pop-up window.
- Click the **OK** button.
- Open Outlook XP/2003 and import the **mycalendar.ics** file into your calendar.



Note: Outlook XP/2003 only allows you to view the events in the file by importing them into your calendar. There is no synchronization after the file is imported, it must be re-imported to get updated information.

Mylsagenix Manual

Marketing Tools Page

The **marketing tools** provided on this page are all about attracting quality prospects to your Isagenix business by giving you the capability to **share compelling video** and **Web site content**. Use the two Web sites provided or, if you have access to the **SPOT Marketing***, create and place SPOTS wherever you want - social network sites, on personal Web sites, or even send in Emails. These are powerful tools for "attraction" marketing!

A **SPOT** (Social Prospect Orientation Technology) is a lead capture form widget designed to attract qualified leads and capture their contact information. With Mylsagenix, you can create and embed SPOTS on any Web site, blog or social network site (like Facebook, Myspace, etc) or in an Email.

The **Marketing Tools** page includes these sections:

My Web Sites

- My Products Site
- My Opportunity Site

Most Effective SPOTS

- This area displays your 3 top performing SPOTS in terms of view and contacts captured along with a button to quickly **Share** each SPOT.

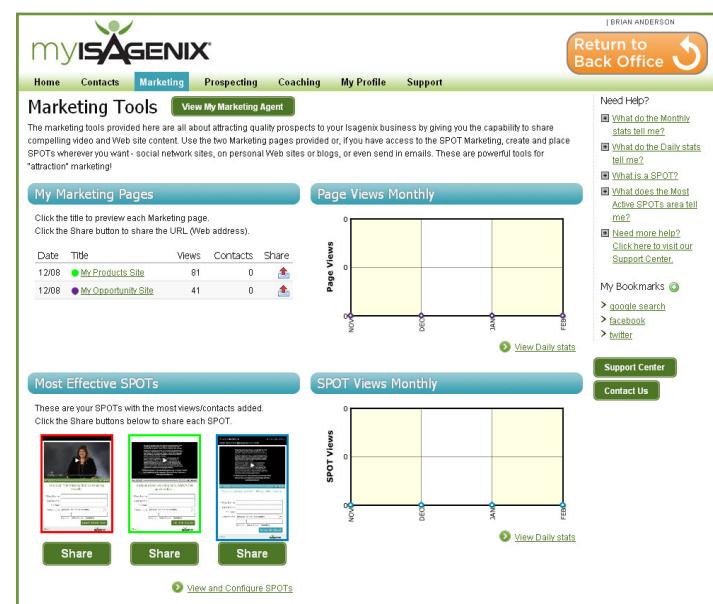
View Page Views Monthly

- This chart shows you how your marketing pages (replicated Web sites) are performing. It is important to compare your web pages to determine what is and what isn't working for you.
- Click the **Page View Daily** link to monitor your marketing efforts more closely. Immediate impact is normally seen shortly after launching a marketing campaign.

SPOT Views Monthly

- This chart shows you how your SPOTS are performing.
- Click the **SPOT Views Daily** link to monitor your marketing efforts more closely. Immediate impact is normally seen shortly after launching a marketing campaign.

*The **Entry Level** Mylsagenix subscription does not include access to the **SPOT** functionality. Upgrade your subscription to take advantage of this powerful tool!



Mylsagenix Manual

Configure SPOTS* Page

Create and reuse **SPOTS** all over the Internet!

Your marketing success depends on being seen, and your **SPOTS** are terrific tools for helping you capture new prospects.

The **My Configured SPOTS** section displays the configuration settings for each SPOT in your account:

- **Created:** date the SPOT was configured
- **SPOT Name:** named according to use
- **Type:** size and type of SPOT
- **Autoresponder:** If enabled, the system will automatically send a **simple Thank You email** (without links) when a lead is captured through the SPOT.
- **IC** (Instant Contact):** feature is enabled if box is checked
- **Views:** number of times SPOT has been viewed
- **Contacts:** number of contacts captured
- **Share:** click to share SPOT (see below)
- **Options:** View SPOT Statistics, Preview, Edit or Delete SPOT

Follow these steps to **Share a SPOT**:

- Click the **Share** icon. (*circled in red above*)

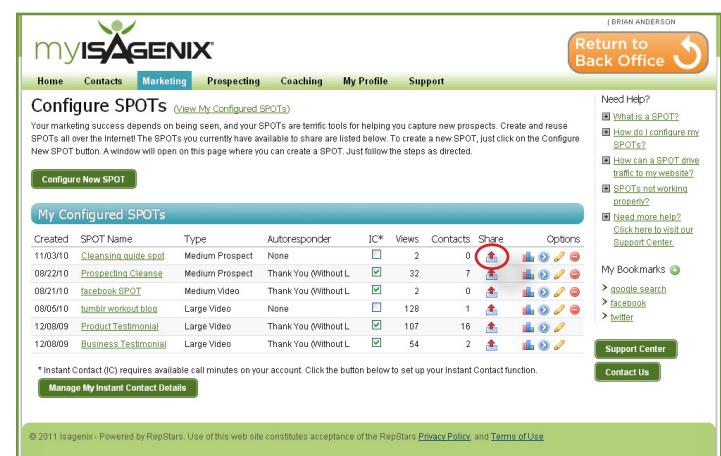
The **Share your SPOT** window opens.

The following options are available:

- **Share:** Quick links to share SPOTS on popular platforms.
- **Bookmark:** Quick links to bookmark your SPOT on popular social bookmarking sites.
- **Link:** Share the link provided (Click in box and Copy, CRTL-C) then place (Paste) your SPOT link to any web page or Email.
- **Embed:** Select a social network or copy the text provided to embed your SPOT on any web page.
- **Preview:** Click the link to preview your SPOT. (*not shown*)

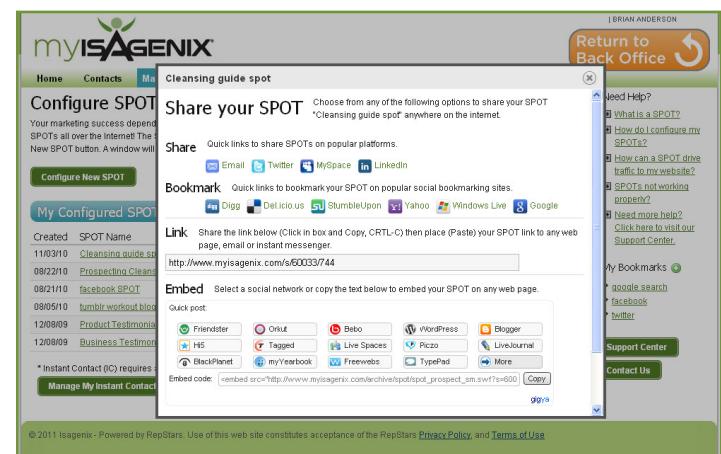
*The **Entry Level** Mylsagenix subscription does not include access to the **SPOT** functionality.

** **Instant Contact** (IC) minutes are only available on certain subscriptions and use of IC requires available call minutes on your account. Upgrade your subscription to take advantage of these powerful tools!



The screenshot shows the 'Configure SPOTS' page with a list of 12 configured SPOTS. Each row includes columns for Created, SPOT Name, Type, Autoresponder, IC*, Views, Contacts, Share (with a red circle around it), and Options. The 'Share' column contains icons for various sharing platforms like Email, Facebook, Twitter, LinkedIn, etc. The 'Options' column contains icons for Statistics, Preview, Edit, and Delete. A sidebar on the right provides links for 'Need Help?' (FAQs), 'My Bookmarks' (links to Google search, Facebook, Twitter), and 'Support Center'.

Created	SPOT Name	Type	Autoresponder	IC*	Views	Contacts	Share	Options
11/03/10	Cleansing guide spot	Medium Prospect	None	<input type="checkbox"/>	2	0		
08/22/10	Prospecting Cleanse	Medium Prospect	Thank You (Without L)	<input checked="" type="checkbox"/>	32	7		
08/21/10	facebook SPOT	Medium Video	Thank You (Without L)	<input checked="" type="checkbox"/>	2	0		
08/05/10	tumblr workout blog	Large Video	None	<input type="checkbox"/>	128	1		
12/08/09	Product Testimonial	Large Video	Thank You (Without L)	<input checked="" type="checkbox"/>	107	16		
12/08/09	Business Testimonial	Large Video	Thank You (Without L)	<input checked="" type="checkbox"/>	54	2		



The screenshot shows the 'Share your SPOT' window for the 'Cleansing guide spot'. It includes sections for 'Share' (Quick links to share SPOTS on popular platforms like Email, Facebook, Twitter, LinkedIn), 'Bookmark' (Quick links to bookmark your SPOT on popular social bookmarking sites like Digg, Delicious, StumbleUpon, etc.), 'Link' (Share the link below (Click in box and Copy, CRTL-C) then place (Paste) your SPOT link to any web page, email or instant messenger), 'Embed' (Select a social network or copy the text provided to embed your SPOT on any web page), and 'Preview' (A preview area showing the SPOT content). A sidebar on the right provides links for 'Need Help?' (FAQs), 'My Bookmarks' (links to Google search, Facebook, Twitter), and 'Support Center'.

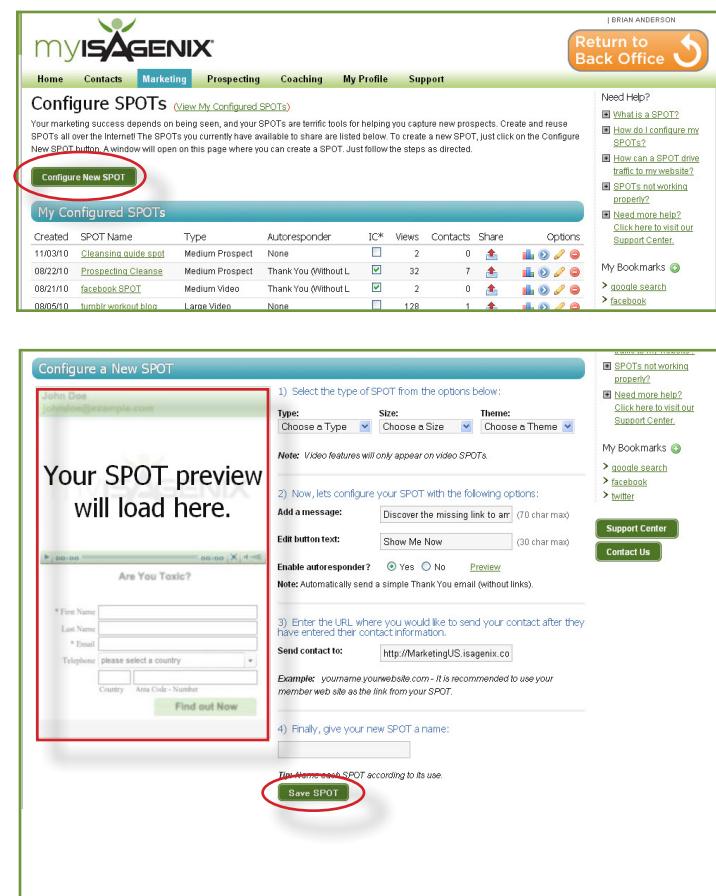
MyIsagenix Manual

Configure a New SPOT*

To create a new SPOT, just click on the **Configure New SPOT** button. A window will open on this page where you can create a SPOT.

Follow these steps to **Configure a New SPOT**:

- Click the **Configure a New SPOT** button (*circled in red*)
- Note:** your **SPOT preview** (*outlined in red*) will load automatically as you make your selections.
 - Select a **Type**: Video, Prospect or Call
 - Select a **Size**: Medium, Large, Small (*if applicable*)
 - Select a **Theme**: Tip: choose a color scheme that will compliment the site where you plan to share your SPOT.
 - If configuring a **Video SPOT**, select a **Video**. **Note:** Video features will only appear on Video type SPOTS.
 - Enable Auto-Play?** Select yes or no.
 - Add A Message.** Note: 70 characters max.
 - Edit button text.** Note: 30 characters max.
 - Enable Autoresponder?** If enabled, the system will automatically send a **simple Thank You email** (without links) when a lead is captured through the SPOT.
 - Show Contact Info?** Note: this option is only available on **Large-size SPOTS**.
 - Send Contact to:** Enter the URL where you would like to send your contact after they have entered their contact information.
 - Give your SPOT a name.** Tip: name each SPOT according to its use.
 - Click the **Save SPOT** button (*circled in red*) to save.



The screenshots illustrate the process of creating a new SPOT. The top screenshot shows the 'Configure SPOTS' page with a list of existing SPOTS and a 'Configure New SPOT' button highlighted. The bottom screenshot shows the detailed configuration form for a new SPOT, including fields for Type, Size, Theme, message, autoresponder, contact info, and a preview window showing a sample SPOT page.

After you configure a SPOT it will appear in your **My Configured SPOTS** list on the **Configure SPOTS** page.

*The **Entry Level** MyIsagenix subscription does not include access to the **SPOT** functionality.

Mylsagenix Manual

Video Manager* Page

Create and upload your own **videos** to further customize and personalize your SPOTS.

Note: All uploaded videos will be reviewed for appropriateness by the Isagenix Compliance Department, usually within 48 hours. (Check the **Status** in the **Videos Available** section at the bottom of the page for current availability).

Important things to keep in mind:

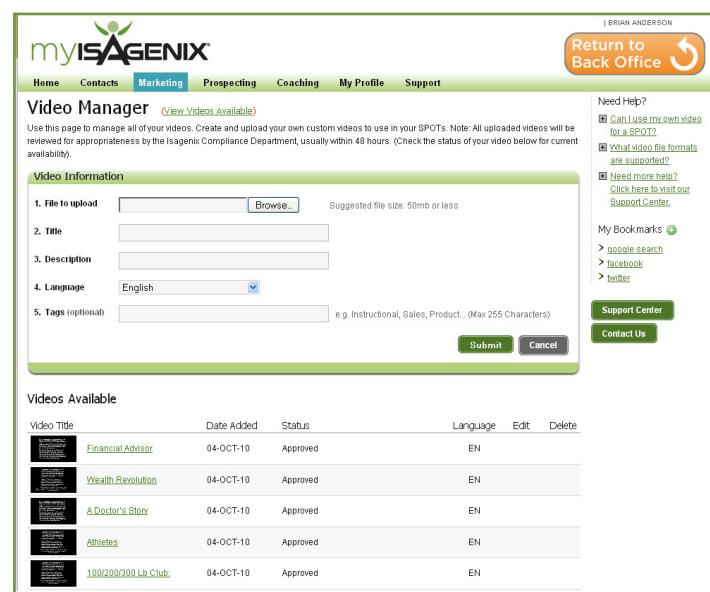
You must have approval from copyright owners to use copyrighted materials in your videos, i.e. music, voices, non-Isagenix owned items, etc.

All videos that contain misrepresentations of our products or compensation plans will not be approved for use.

Our goal is to support all files that are commonly uploaded by users. The suggested file size is 50Mb or less.

Supported formats include: asf, 3gp, mov, flv, f4v, wmv, avi, raw, dat, divx, xvid, m1v, m21, m2v, m4e, m4v, mjp, mkv, movie, mp4, mpg, mpeg, ogm, qt, rm, vob, wm, wmv, yuv.

If you experience difficulty uploading your video, please contact **Customer Support**.



Video Title	Date Added	Status	Language	Edit	Delete
Financial Advisor	04-OCT-10	Approved	EN		
Wealth Revolution	04-OCT-10	Approved	EN		
A Doctor's Story	04-OCT-10	Approved	EN		
Athletes	04-OCT-10	Approved	EN		
100/200/300 Lb Club	04-OCT-10	Approved	EN		

* This feature available on the **Experienced Business Builder** and **Elite Business Builder** subscriptions.

MyIsagenix Manual

Purchase Leads Page

Isagenix has partnered with **two lead providers** to give MyIsagenix users the **option of purchasing leads**. These providers give you the ability to select leads based on geographical location and other criteria.

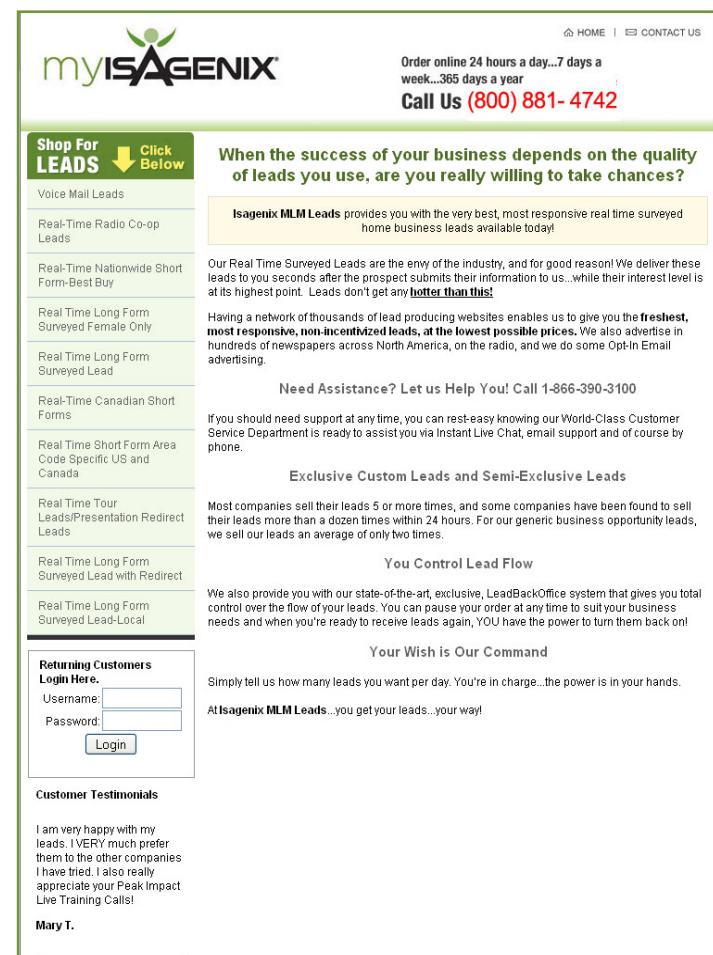
The benefit of using our preferred vendors is that once your purchase is complete, all of the lead information will be **automatically entered** into your **MyIsagenix Contact List**.

To get started, click the **Go to Responsive Data** or **Go to Peak Impact** button on the top of the page. A new browser window will open as these sites are independent of MyIsagenix. You will be required to set up an account with the lead provider and purchase leads directly from them.

Be sure to record your **username** and **password** for each lead provider as you'll need this information to make future purchases.

You can also purchase leads from any other leads vendor and simply import them into your MyIsagenix account. Importing contacts is as simple as clicking the **Contacts** tab, and then clicking the **Import Contacts** button.

If you prefer, you can **purchase leads from any other vendor** and simply import them into your MyIsagenix account. You do this on the **Manage Contacts** page using the **Import Contacts** button.

Mylsagenix Manual

Marketing Agent Page

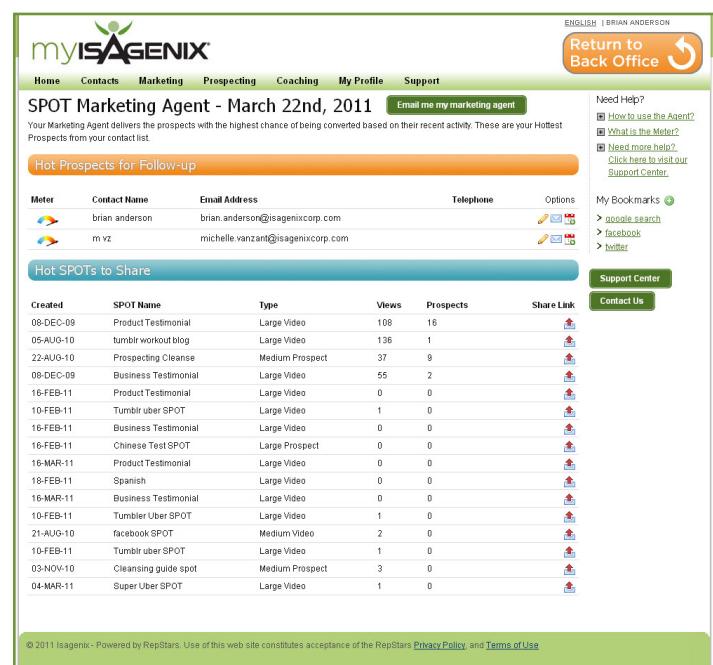
Use the **Marketing Agent** page to view your prospects with the **highest chance of being converted** based on their recent activity.

Click the **Email me My Marketing Agent** button to send this report to your email address listed under the **My Profile** tab.

You can also set up your **Marketing Agent** to be **automatically emailed to you** for your convenience.

Follow these steps to **change your Marketing Agent settings**:

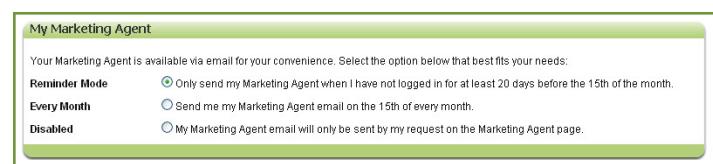
1. Click the **My Profile** tab in the main navigation bar.
2. Scroll down to the **My Marketing Agent** section.
3. Select the option that best fits your needs:
 - **Reminder Mode:** Only send my Marketing Agent when I have not logged in for at least 20 days before the 15th of the month.
 - **Every Month:** Send me my Marketing Agent email on the 15th of every month.
 - **Disabled:** My Marketing Agent email will only be sent by my request on the Marketing Agent page.



The screenshot shows the 'SPOT Marketing Agent - March 22nd, 2011' section. It includes a table of 'Hot Prospects for Follow-up' and another table of 'Hot SPOTs to Share'. Both tables include columns for Meter, Contact Name, Email Address, Telephone, and Options (links to download or share). The 'Hot SPOTs to Share' table lists various video types and their details like views and prospects.

Meter	Contact Name	Email Address	Telephone	Options
brian anderson	brian.anderson@isagenixcorp.com			Email Print Share
m v2	michelle.vanzant@isagenixcorp.com			Email Print Share

Created	SPOT Name	Type	Views	Prospects	Share Link
08-DEC-09	Product Testimonial	Large Video	108	16	Share
05-AUG-10	tumblr workout blog	Large Video	136	1	Share
22-AUG-10	Prospecting Cleanse	Medium Prospect	37	9	Share
08-DEC-09	Business Testimonial	Large Video	55	2	Share
16-FEB-11	Product Testimonial	Large Video	0	0	Share
10-FEB-11	Tumblr uber SPOT	Large Video	1	0	Share
16-FEB-11	Business Testimonial	Large Video	0	0	Share
16-FEB-11	Chinese Test SPOT	Large Prospect	0	0	Share
16-MAR-11	Product Testimonial	Large Video	0	0	Share
18-FEB-11	Spanish	Large Video	0	0	Share
16-MAR-11	Business Testimonial	Large Video	0	0	Share
10-FEB-11	Tumblr Uber SPOT	Large Video	1	0	Share
21-AUG-10	facebook SPOT	Medium Video	2	0	Share
10-FEB-11	Tumblr uber SPOT	Large Video	1	0	Share
03-NOV-10	Cleansing guide spot	Medium Prospect	3	0	Share
04-MAR-11	Super Uber SPOT	Large Video	1	0	Share



The dialog box is titled 'My Marketing Agent'. It contains a message about receiving emails via email for convenience. Below it are three options for reminder mode:

- Reminder Mode:**
 - Only send my Marketing Agent when I have not logged in for at least 20 days before the 15th of the month.
 - Send me my Marketing Agent email on the 15th of every month.
 - My Marketing Agent email will only be sent by my request on the Marketing Agent page.

Mylsagenix Manual

Prospecting Notifications Page

Note: This page only applies to contacts listed as **Prospects** in your **Contact List**.

This page displays all notifications of contacts that have activity in their **Contact Details** that you **have not viewed yet**.

The **red circle icon** shows how many unread notifications there are for a particular contact.

If there is **more than 1 unread notification** for a contact, only the most recent activity will be displayed on this page.

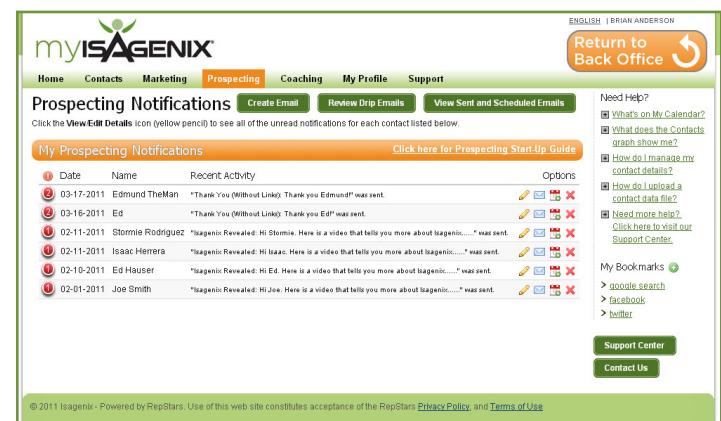
- Click the **View/Edit Details** icon (yellow pencil) to see all of the unread notifications for each contact listed.

The **Contact Details** window opens.

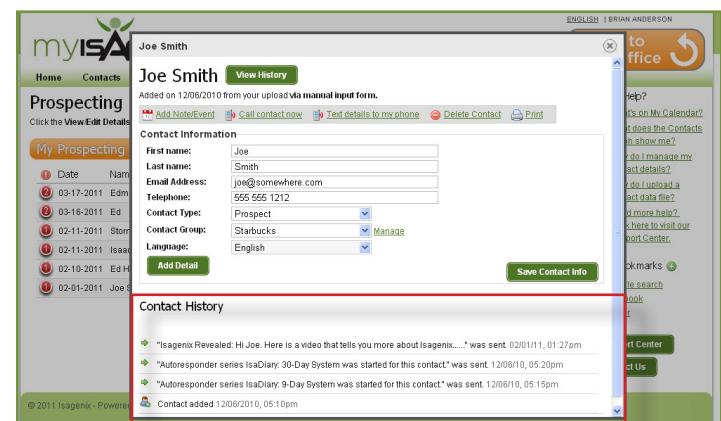
- Scroll down to the **Contact History** section to view all of the notifications. (*outlined in red*)

Once the **Contact Details** window is closed, and the **Prospecting Notifications** page is refreshed, the notification for that particular contact will no longer be displayed.

Note: Any future activity for that contact will show up in the **Prospecting Notifications** page, so you will be able to stay up-to-date on all of their activity.



The screenshot shows the 'Prospecting Notifications' page. At the top, there are tabs for Home, Contacts, Marketing, Prospecting (which is selected), Coaching, My Profile, and Support. Below the tabs, a message says 'Click the View/Edit Details icon (yellow pencil) to see all of the unread notifications for each contact listed below.' A table lists contacts with their names, dates, and recent activity. A red box highlights the first contact, Edmund TheMan, who has 3 unread notifications. To the right of the table are 'Create Email', 'Review Drip Emails', 'View Sent and Scheduled Emails', and 'Options' buttons. On the far right, there's a 'Need Help?' section with links to various support topics and a 'Support Center' and 'Contact Us' button.



The screenshot shows the 'Contact Details' window for 'Joe Smith'. At the top, it says 'Joe Smith' and 'View History'. Below that, it says 'Added on 12/06/2010 from your upload via manual input form.' There are buttons for 'Add Note/Event', 'Call contact now', 'Text details to my phone', 'Delete Contact', and 'Print'. The 'Contact Information' section includes fields for First name, Last name, Email Address, Telephone, Contact Type, Contact Group, and Language, all filled with placeholder data. A 'Save Contact Info' button is at the bottom. The 'Contact History' section, which contains a list of recent activities for Joe Smith, is outlined with a red box. Activities listed include: 'Isagenix Revealed: Hi Joe. Here is a video that tells you more about Isagenix.....' was sent 02/01/11, 01:27pm; 'Autoreponder series IsaDiary: 30-Day System was started for this contact*' was sent 12/06/10, 05:20pm; and 'Autoreader series IsaDiary: 9-Day System was started for this contact*' was sent 12/06/10, 05:15pm. A 'Contact added 12/06/2010, 05:10pm' message is also present.

MyIsagenix Manual

Isagenix Revealed Interactive Video*

Isagenix Revealed is an **interactive, conversational video** that lets prospects make choices based on who they are and what they desire out of life. By answering a series of simple questions, **Isagenix Revealed** will help steer your prospect towards personal success.

Note: We highly recommend you **first establish a relationship with the prospect**, understanding their needs and their interest level in Isagenix.

Once you've determined that the prospect could be viable, you should send the **Isagenix Revealed** Email to them.



Follow these steps to send the Isagenix Revealed Email:

Note: In order to send the Isagenix Revealed Email to someone, they must first be entered in your **MyIsagenix Contact List**.

1. Hold your mouse over the **Prospecting** tab and select **Isagenix Revealed** from the menu. (*circled in red*)
2. Now, use the drop-down list to **select the recipient's name**.
3. Click the **Send** button. (*circled in red*)

Easily track who you sent the invitation to (including the date sent) using the **My Isagenix Revealed List** on the bottom of this page.

Step 1

Steps 2 & 3

Date Sent	Contact Name	Options
02/1/2011	Charles Caballero	
02/1/2011	Cesar Orary	
02/1/2011	Isaac Herrera	
02/1/2011	Pablo Mejia	
02/1/2011	Jose Lopez	
02/1/2011	Latonia Williams	
02/1/2011	Michele Picote	
02/1/2011	Stormie Rodriguez	
02/1/2011	Floyd Gibson	
02/10/2011	Ed Hauser	
02/10/2011	brian anderson	
02/04/2011	Kath Vail	
02/01/2011	Joe Smith	
01/29/2011	brian anderson	
01/28/2011	Mary Jones	

* 2011 Isagenix - Powered by RepStars. Use of this web site constitutes acceptance of the RepStars Privacy Policy and Terms of Use.

* This feature is not available on the **Entry Level** subscription.

Mylsagenix Manual

Isagenix Revealed Interactive Video* (continued)

Once you click the **Send** button, the recipient will **instantly receive an Email** (shown on right) that includes a link to view the **Isagenix Revealed Interactive Video**.

The Email will also include **your name, phone number, Email address**, and a link to your **marketing Web site**.

What happens if my prospect forwards the Email to someone?

If the original recipient (your prospect) **forwards the Isagenix Revealed Email to someone**, that person will be required to fill out a **contact form with their name, phone number and Email address** when they click the link to open the video.

Once they submit the form, **you will receive an Email notification** that includes the **new prospect's contact information**.

The new prospect will **not be able to view the video until you manually add them to your MyIsagenix Contact List** and then send the **Isagenix Revealed** Email directly to them.

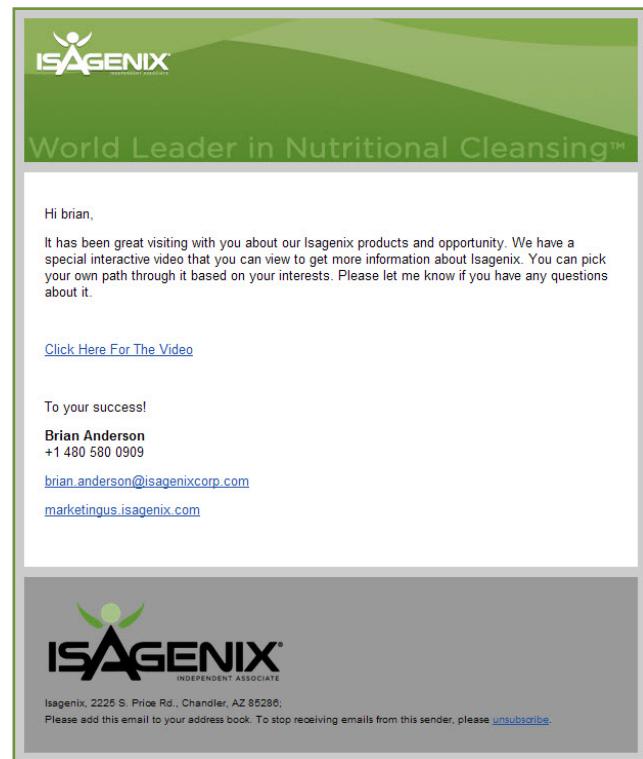
Follow **Steps 1-3** on the previous page to **send the Isagenix Revealed Email to your new prospect**.

When will I receive the Email notification that my prospect has viewed Isagenix Revealed?

Once the recipient views **Isagenix Revealed**, you will receive an Email (shown on bottom right) with **information detailing exactly what your prospect selected and how much time they spent viewing the video**.

If someone watches the entire video, **including Kathy Coover's section**, they are considered a **Hot Lead**, and you should receive the Email **within 15 minutes**.

If someone opens the video, but **does not watch Kathy Coover's section**, they are considered a **Warm Lead**, and you should receive the Email **by 3:00am (EST) the day after they opened the link**.



Email Address	Values Most	Date Viewed	Total Viewing Time	# Testimonials Viewed	Last Video Viewed
Example1@isagenixcorp.com	none selected	(Fri) Feb 11, 2011 @ 11:46 AM	0h 0m 8s	0	Intro to Isagenix Revealed
Example2@isagenixcorp.com	none selected	(Fri) Feb 11, 2011 @ 12:41 PM	0h 0m 8s	0	Intro to Isagenix Revealed
Example3@isagenixcorp.com	Money	(Fri) Feb 11, 2011 @ 12:42 PM	0h 3m 21s	1	Choose a wealth-time category that you most identify with

Now is the time for you to take immediate action. Seize the opportunity and get in touch with your prospect while Isagenix Revealed is still top of mind.
To Your Health and Success,
Isagenix International

* This feature is not available on the **Entry Level** subscription.

Mylsagenix Manual

Create Prospecting Email Page

This page allows you to communicate via email with contacts listed as **Prospects** in your **Contact List**.

Follow Steps A, B & C to **create your own Email messages**, or **use one of the customizable Email templates provided**:

Step A: Select Recipients (choose one)

Note: for Coaching Email, recipients must be designated as "Prospect" in your Contact List.

1. Single Recipient

2. Multiple Recipients (default is All Contacts)

- Use the drop-down list to select a **Contact Type** or **Contact Group**.

Select **one of the following options**:

- Everyone in the selected Type or Group
- Contacts added within a certain number of days (*determined by you*)
- Contacts captured from a specific SPOT (*determined by you*)

Step B: Schedule Delivery (choose one)

- Today**
- Select Date** (use drop-down calendar to select date)

Step C: Create Email Content (choose one)

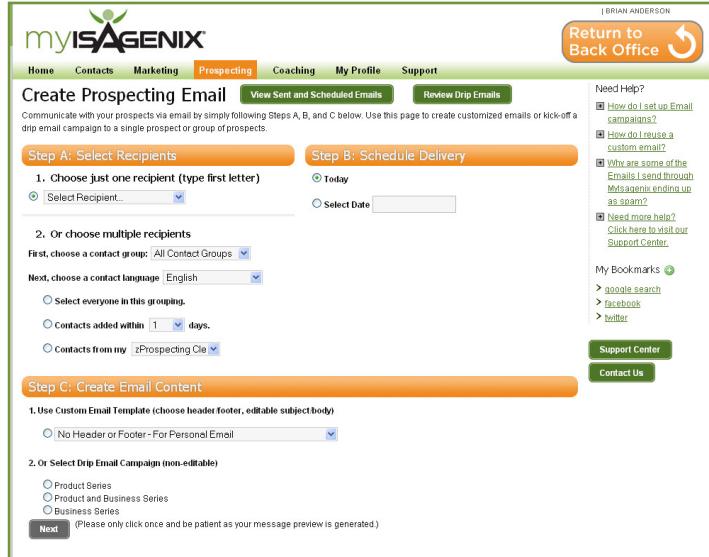
1. Use Custom Email Template

- Email Template (select from drop-down list)
- Subject* (type your own, or use template)
- Body* (customize your message, or use template)

2. Select Drip Email Campaign (see next page for details)

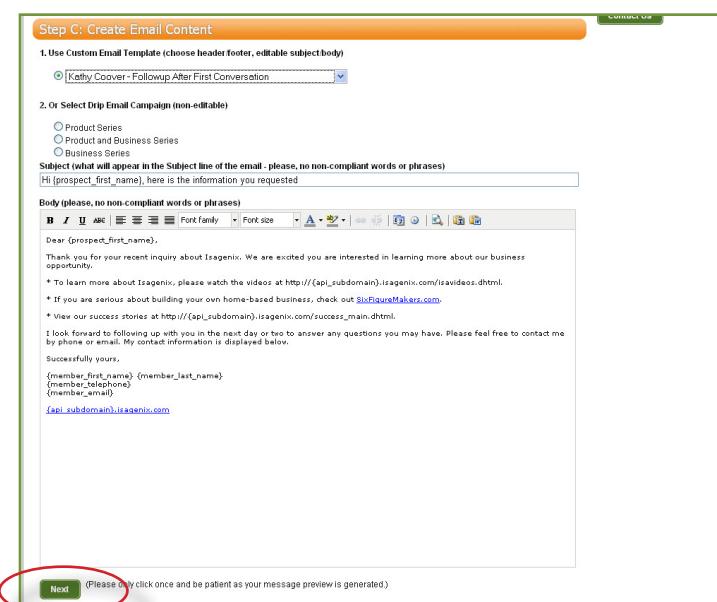
- Product Series
- Product and Business Series
- Business Series

Click the **Next** button (circled in red) when you are ready to preview the selections you made on this page.



The screenshot shows the 'Create Prospecting Email' interface. At the top, there's a navigation bar with links like Home, Contacts, Marketing, Prospecting (which is highlighted), Coaching, My Profile, and Support. Below the navigation, there are three main steps:

- Step A: Select Recipients**: A dropdown menu is open, showing 'Select Recipient...' as the option chosen. Other options include 'All Contact Groups' and 'Select All'.
- Step B: Schedule Delivery**: A dropdown menu is open, showing 'Today' as the selected date. Other options include 'Select Date' and a date range selector.
- Step C: Create Email Content**: This section includes a dropdown for 'Custom Email Template' (set to 'No Header or Footer - For Personal Email'), a dropdown for 'Drip Email Campaign' (set to 'Product Series'), and a large text area for the body of the email. A 'Next' button is at the bottom of this section.



The screenshot shows the 'Create Email Content' interface. It's a continuation of the previous step. The 'Step C' header is visible. The 'Custom Email Template' dropdown is set to 'Kathy Coover - Followup After First Conversation'. The 'Drip Email Campaign' dropdown is set to 'Product Series'. The main area contains a rich text editor with a toolbar, a subject line placeholder 'Hi [prospect_first_name], here is the information you requested', and a body text area. The body text includes a greeting, a note about Isagenix, and a link to a video. A 'Next' button is at the bottom.

* Please, no non-compliant words or phrases in your messages. Subject and Body will be checked for use of restricted words.

MyIsagenix Manual

Create Prospecting Email Page (continued)

Follow these steps to **Preview/Configure Drip Email Campaigns**.

1. Select one of these options: (*outlined in red*)
 - Product Series
 - Product and Business Series
 - Business Series
2. Click the **Preview/Configure** link next to the selected series.
- Note:** these configurations are universal, any changes made will impact current and future campaigns. They are not contact-specific.
3. Use the **Delay** drop-down lists to select when you would like the system to send each Email in the series.
4. Use the **Enable** boxes to select the Emails you would like to include in the campaign. (*checked is the default setting*)
5. Click the **View** icon (*circled in red*) to preview each message.

The **Preview** pop-up window opens.

- The contact's first name is automatically entered as the **greeting**.
- The **body of the Email** contains a message that is pre-set in the system. At this time, you are not allowed to edit this message.
- Your first name, telephone, Email and link to your replicated Isagenix website are automatically entered in the **closing**.

Tip: check your **My Profile** page in MyIsagenix to be sure your contact information is correct before sending out any Drip Email Campaigns.

Click the **X icon** in the upper-right corner to close the **Preview** window.

Step C: Create Email Content

1. Use Custom Email Template (choose header/footer, editable subject/body)
 No Header or Footer - For Personal Email

2. Or Select Drip Email Campaign (non-editable)
 Product Series [Preview/Configure](#)
 Product and Business Series
 Business Series

Next

Step C: Create Email Content

1. Use Custom Email Template (choose header/footer, editable subject/body)
 No Header or Footer - For Personal Email

2. Or Select Drip Email Campaign (non-editable)
 Product Series [Preview/Configure](#)

Participant Emails	Subject	Delay	Enable	Options
Hi (prospect_first_name), Want a slimmer waistline?...		0 day	<input checked="" type="checkbox"/>	
Hi (prospect_first_name). We are talking real people, real results!...		3 day	<input checked="" type="checkbox"/>	
(prospect_first_name), Getting started is easy!...		7 day	<input checked="" type="checkbox"/>	
(prospect_first_name), you may be thinking "What is nutritional cleansing?"...		14 day	<input checked="" type="checkbox"/>	
How well do you clean your skin?...		21 day	<input checked="" type="checkbox"/>	
Would you like to eat chocolate every day?...		30 day	<input checked="" type="checkbox"/>	

Follow Up Reminders (Set up follow up reminders for yourself)

Subject	Delay	Enable	Options
This is your introductory telephone call. Tell them about the exciting oppo	1 day	<input checked="" type="checkbox"/>	
Your third email just got delivered. Check in with your prospect and determine	4 day	<input checked="" type="checkbox"/>	
This is your third and last telephone call. Let them know this is their las	8 day	<input checked="" type="checkbox"/>	

Restore To Default
 Product and Business Series
 Business Series

Next

Step C: Create Email Content

1. Use Custom Email Template (choose header/footer, editable subject/body)
 No Header or Footer - For Personal Email

2. Or Select Drip Email Campaign (non-editable)
 Product Series [Preview](#)

Par Sub Hi (prospect_first_name) (prospect_last_name) How Was Your Day? This You Think This Is A Good Idea? For Sub This You Think This Is A Good Idea? F

Preview

ISAGENIX
World Leader in Nutritional Cleansing™

Dear John,

If you could eat chocolate every day without any guilt and knew that it could positively affect your waistline, would you do it?

Isagenix® has created a low-calorie, healthy dark chocolate that tastes so rich and delicious that it is hard to believe that it could be part of a health and weight management program.

IsaDelight® is a tasty dark chocolate packed with amino acids, vitamins and more antioxidant strength than a cup of blackberries. This tasty dark chocolate helps to satisfy your cravings and boost your energy and mood. Plus, it can even help you shed unwanted pounds.

Don't deprive yourself of chocolate. Make your taste buds and your body happy with this healthy treat!

Successfully Yours,

Brian

+1 480 580 0909
krista.bench@isagenixcorp.com
marketing@isagenix.com

© 2011 Isagenix - Powered by RepStars. Use of this web site constitutes acceptance of the RepStars [Privacy Policy](#) and [Terms of Use](#).

MyIsagenix Manual

Create Prospecting Email Page (continued)

Follow-up Reminders are automatically sent to you, according to the schedule that you set.

- Use the **Delay** drop-down lists to select when you would like the system to send each reminder to you.
- Use the **Enable** boxes to select the Emails you would like to include in the campaign. (*checked is the default setting*)
- Click the **Edit** icon (*circled in red*) customize each reminder.

Note: these reminders are for you, they are not sent to your contacts.

If you would like to return to the original configurations, click the **Restore to Default** button.

Step C: Create Email Content

[Contact Us](#)

1. Use Custom Email Template (choose header/footer, editable subject/body)

No Header or Footer - For Personal Email

2. Or Select Drip Email Campaign (non-editable)

Product Series [Preview/Configure](#)

Subject	Delay	Enable	Options
Hi (prospect_first_name), Want a slimmer waistline?...	0 day	<input checked="" type="checkbox"/>	
Hi (prospect_first_name), We are talking real people, real results!...	3 day	<input checked="" type="checkbox"/>	
(prospect_first_name), Getting started is easy!...	7 day	<input checked="" type="checkbox"/>	
(prospect_first_name), you may be thinking "What is nutritional cleansing?"...	14 day	<input checked="" type="checkbox"/>	
How well do you clean your skin?...	21 day	<input checked="" type="checkbox"/>	
Would you like to eat chocolate every day?...	30 day	<input checked="" type="checkbox"/>	

Followup Reminders (Set up follow up reminders for yourself)

Subject	Delay	Enable	Options
This is your introductory telephone call. Tell them about the exciting oppo...	1 day	<input checked="" type="checkbox"/>	
Your third email just got delivered. Check in with your prospect and determ...	4 day	<input checked="" type="checkbox"/>	
This is your third and last telephone call. Let them know this is their las...	8 day	<input checked="" type="checkbox"/>	

Restore To Default

Product and Business Series
 Business Series

Next



Mylsagenix Manual

Confirm Message Page

The **Confirm Message** page includes:

Contacts Section

- Displays a **list of all the contacts** who will be Emailed. Please briefly review the list and revise your selection criteria on the previous page if necessary.

Timing Section

- Shows the **date that the message is scheduled to be sent**. Please confirm the date and total number of contacts are correct.

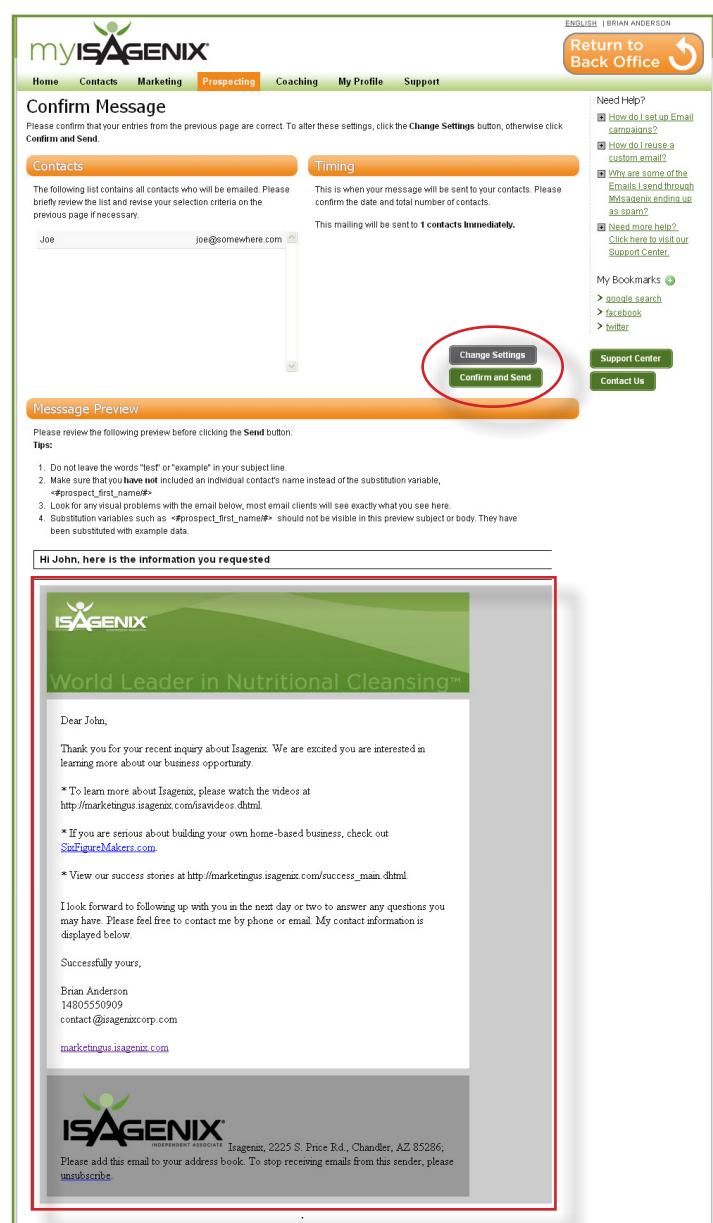
Message Preview Section

- Please check **message preview** (*outlined in red*) for errors.

Tips:

- Do not** leave the words “test” or “example” in your subject line.
- Make sure you **have not** included an individual person’s name instead of the substitution variable, <#prospect_first_name/#>
- Look for any **visual problems** with the Email. Most Email clients will see exactly what you see on this page.
- Substitution variables**, such as <#prospect_first_name/#>, **should not be visible** in this preview subject or body. They have been **substituted with example data** (John, for example).

If any of the above information is not correct, click the **Change Settings** button to return to the **Create Prospecting Email** page, or click the **Confirm and Send** button if you are ready to send this message. (*circled in red*)



The screenshot shows the 'myISAGENIX' software interface for confirming a message. At the top, there's a navigation bar with links for Home, Contacts, Marketing, Prospecting (which is highlighted in orange), Coaching, My Profile, and Support. On the right side, there are sections for 'Need Help?' (with links to setup email campaigns, reuse custom emails, etc.), 'Bookmarks' (with links to Google search, Facebook, Twitter), and 'Support Center/Contact Us'.

The main content area is titled 'Confirm Message'. It displays a list of contacts: 'Joe' with the email 'joe@somewhere.com'. Below the list are two buttons: 'Change Settings' and 'Confirm and Send' (the latter is circled in red). A note says, 'This mailing will be sent to 1 contacts immediately.'

Below this is a 'Message Preview' section with a note: 'Please review the following preview before clicking the Send button.' It contains a sample email message:

Hi John, here is the information you requested

ISAGENIX
World Leader in Nutritional Cleansing™

Dear John,

Thank you for your recent inquiry about Isagenix. We are excited you are interested in learning more about our business opportunity.

* To learn more about Isagenix, please watch the video at <http://marketingus.isagenix.com/svideos.dhtml>

* If you are serious about building your own home-based business, check out SuccessMakers.com.

* View our success stories at http://marketingus.isagenix.com/success_main.dhtml

I look forward to following up with you in the next day or two to answer any questions you may have. Please feel free to contact me by phone or email. My contact information is displayed below.

Successfully yours,

Brian Anderson
14805550909
contact@isagenixcorp.com

marketingus.isagenix.com

ISAGENIX INDEPENDENT ASSOCIATE Isagenix, 2225 S. Price Rd., Chandler, AZ 85286.
Please add this email to your address book. To stop receiving emails from this sender, please [unsubscribe](#).

MyIsagenix Manual

Prospecting Email Center Page

Use the **Prospecting Email Center** to see your **Sent Emails** and your **Scheduled Emails** (messages you have created that are scheduled to be sent 1 or more days in the future).

The **Sent Emails** section allows you to track your **MyIsagenix Email activity**. The most recent message appears at the top. (*outlined in red*)

- **Date** indicates the day the message was sent from MyIsagenix.
- Click the **Subject** link to see the message that was sent.
- Click the **Read** column link (percentage) to view the **Email Campaign Report**.

This report shows the **Send Date**, number of intended **Recipients**, number of actual recipients (**Sent**) and number of **Opens**. It will also give **Details**, including the **Contact Name** and the **Date Read**.

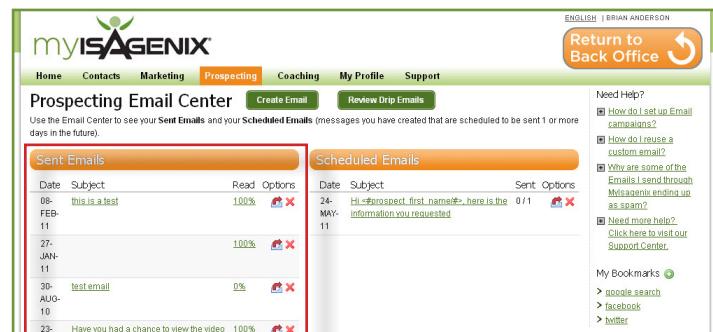
For example, if the message had been **sent to 4 contacts and only 1 opened it**, the **Open** percentage would be 25%.

- Click the **red X** in the **Options** column to **Remove this Email** from your **Sent Emails** list (not from the recipient).

Note: you will not be able to reuse it in the future once you remove it from your list.

- Click the **envelope/red arrow** icon to **Reuse the Email**.

Note: this allows you to send the exact Email (including content and links) to other recipients.



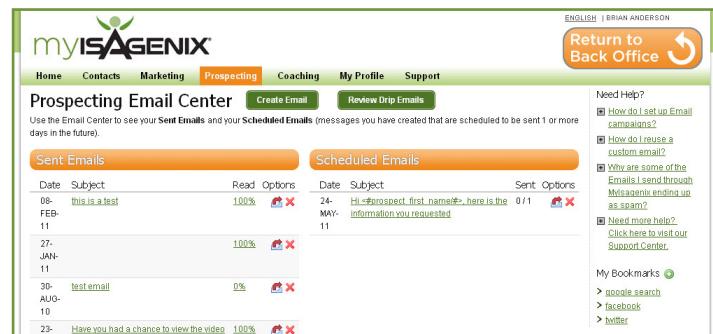
The screenshot shows the Prospecting Email Center interface. The top navigation bar includes Home, Contacts, Marketing, Prospecting (which is selected), Coaching, My Profile, and Support. A green banner at the top says "myISAGENIX". Below the banner, there are two main sections: "Sent Emails" and "Scheduled Emails". The "Sent Emails" section lists messages sent on various dates with their subjects and open rates. The most recent message, "this is a test", is outlined in red. The "Scheduled Emails" section lists messages scheduled for the future. On the right side, there is a sidebar with "Need Help?" links, "My Bookmarks" (with links to google search, facebook, and twitter), and a "Return to Back Office" button.



The screenshot shows a detailed view of an email message. The subject is "Thanks for your time <#prospect_first_name>!>". The message body reads: "Dear Brian, hey there! Successfully yours, Brian Anderson +1 480 580 0909 treatshealthy@isagenix.com". The left sidebar shows the "Sent Emails" list, and the right sidebar has a "Need Help?" section and "My Bookmarks" section.



The screenshot shows the "Email Campaign Report" for a specific email. The report summary indicates it was generated on February 18th 2010 at 03:06. It shows a total of 4 recipients, 4 sent, and 3 opens (75%). The "Details" section provides contact names and their respective read dates. The left sidebar shows the "Sent Emails" list, and the right sidebar has a "Need Help?" section and "My Bookmarks" section.



The screenshot shows another view of the Prospecting Email Center. It displays the "Sent Emails" and "Scheduled Emails" sections. The "Sent Emails" section includes a message from "this is a test" with a red outline. The "Scheduled Emails" section includes a message from "Hi <#prospect_first_name>, here is the information you requested". The right sidebar features a "Need Help?" section and "My Bookmarks" section.

Mylsagenix Manual

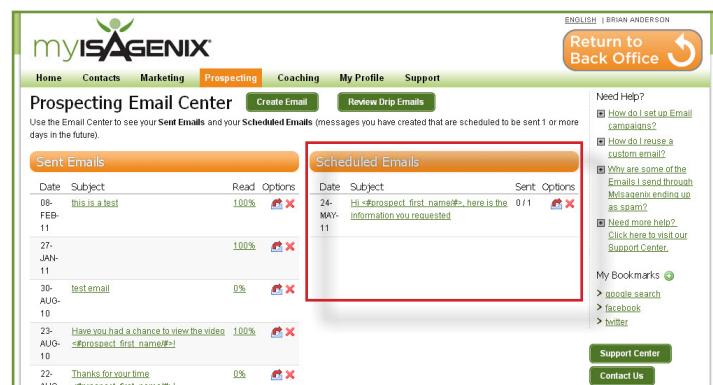
Prospecting Email Center Page (continued)

The **Scheduled Emails** section displays **all of the custom Prospecting Emails** you have created that are scheduled to be sent 1 or more days in the future. (*outlined in red*)

Note: once the scheduled Email is sent, it will automatically move to the **Sent Emails** section.

- Click the **envelope/red arrow** icon in the **Options** column to **Reuse** the Scheduled Email and send to other recipients.
- Click the **red X** to **Cancel the Scheduled Email**.

Note: the message will be permanently deleted and not sent to the recipient(s).



This screenshot shows the Prospecting Email Center page. The top navigation bar includes Home, Contacts, Marketing, Prospecting (which is highlighted in orange), Coaching, My Profile, and Support. Below the navigation is a green banner with the myISAGENIX logo and a 'Return to Back Office' button. The main content area has two tables: 'Sent Emails' and 'Scheduled Emails'. The 'Scheduled Emails' table has one row highlighted with a red border, indicating a scheduled email for May 24th. The right sidebar contains 'Need Help?' links, 'My Bookmarks' (with links to google search, facebook, and twitter), and 'Support Center' and 'Contact Us' buttons.

Date	Subject	Read	Options
06-FEB-11	this is a test	100%	
27-JAN-11		100%	
30-AUG-10	testemail	0%	
23-AUG-10	Have you had a chance to view the video #prospect_first_name#?	100%	
22-AUG-10	Thanks for your time #prospect_first_name#	0%	

Date	Subject	Sent	Options
24-MAY-11	Hi #prospect_first_name#, here is the information you requested	0/1	

Review Prospecting Drip Emails

Click the **Review Drip Emails** button (*circled in red above*) to see the history of all your **Prospecting Drip Email Campaigns**.

Use this list to keep track of who you sent campaigns to, and the date sent, as well as **Recent Activity** associated with each campaign.



This screenshot shows the Prospecting Email Center page with the 'Review Drip Emails' button highlighted in red. The top navigation bar and sidebar are identical to the previous screenshot. The main content area shows a table of 'My Prospecting Drip Email' history. Two rows are listed: one for Joe Smith (Active) and one for Edgarito Hauser (Active). The right sidebar contains 'Need Help?' links, 'My Bookmarks' (with links to helter and facebook), and 'Support Center' and 'Contact Us' buttons.

Start Date	Participant	System	Last Email	Status	Options
03/21/2011	Joe Smith	Product and Business Series	History not yet available.	Active	
03/16/2011	EDGARITO HAUSER	Product Series	Hi (#prospect_first_name#). We are talking real people, real results! (Day 6)	Active	

© 2011 Isagenix - Powered by RepStars. Use of this web site constitutes acceptance of the RepStars Privacy Policy and Terms of Use.

Mylsagenix Manual

Coaching Notifications Page

Note: This page only applies to contacts listed as **Members** in your **Contact List**.

This page displays all notifications of contacts that have activity in their **Contact Details** that you **have not viewed yet**.

The **red circle icon** shows how many unread notifications there are for a particular contact.

If there is **more than 1 unread notification** for a contact, only the most recent activity will be displayed on this page.

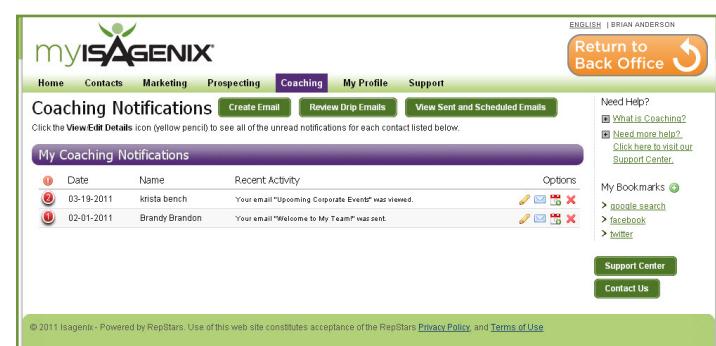
- Click the **View/Edit Details** icon (yellow pencil) to see all of the unread notifications for each contact listed.

The **Contact Details** window opens.

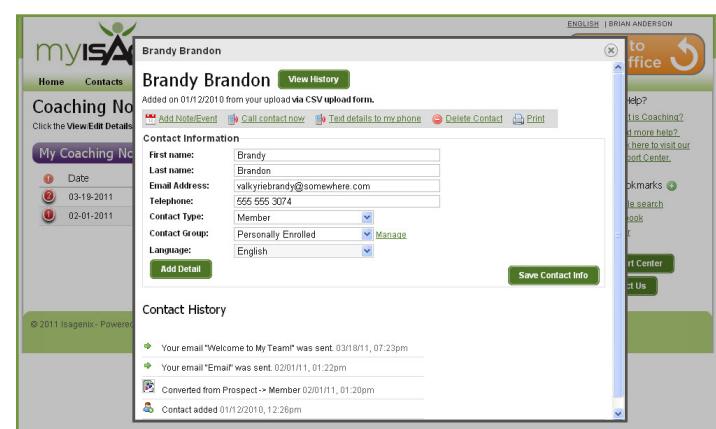
- Scroll down to the **Contact History** section to view all of the notifications. (*outlined in red*)

Once the **Contact Details** window is closed, and the **Coaching Notifications** page is refreshed, the notification for that particular contact will no longer be displayed.

Note: Any future activity for that contact will show up in the **Coaching Notifications** page, so you will be able to stay up-to-date on all of their activity.



The screenshot shows the 'Coaching Notifications' page. At the top, there are tabs for Home, Contacts, Marketing, Prospecting, Coaching (which is selected), My Profile, and Support. Below the tabs, a purple bar says 'My Coaching Notifications'. A table lists two contacts with their names, dates of activity, and recent activity details. To the right of the table are icons for email, phone, and other communication methods. On the far right, there's a sidebar with links for 'Need Help?' (including 'What is Coaching?', 'Need more help? Click here to visit our Support Center.', 'My Bookmarks' with links to Google search, Facebook, and Twitter, and 'Support Center' and 'Contact Us' buttons.



The screenshot shows the 'Brandy Brandon' contact details page. The top navigation bar includes Home, Contacts, Coaching, and a 'View History' button. The main content area shows contact information like first name (Brandy), last name (Brandon), email (valkyriebrandy@somewhere.com), and telephone (666 555 3074). Below this is a 'Contact Information' section with dropdown menus for Contact Type (Member), Contact Group (Personally Enrolled), and Language (English). A green 'Add Detail' button is visible. The 'Contact History' section at the bottom contains a list of activity items, some of which are outlined in red. To the right, there's a sidebar with 'Office' and 'Help' links, as well as 'Bookmarks' and 'Support Center' buttons.

Mylsagenix Manual

Product Coaching Page

Our **Product Coaching system** is a simple, yet powerful program that will help you efficiently build your Isagenix business by **learning to teach people how to cleanse and use the products.**

Click the **Preview Emails** button to view each email in the series before sending. Then, when you are ready to set up a new participant, click the **Set-Up Participant** button.



Follow these steps to Set Up a Product Coaching Participant:

1. Select Participant.

Note: In order to send the Product Coaching emails to someone, they must be designated as a **Member** in your **Mylsagenix Contact List**.

2. Select System & Start Date.

3. Select Coach.

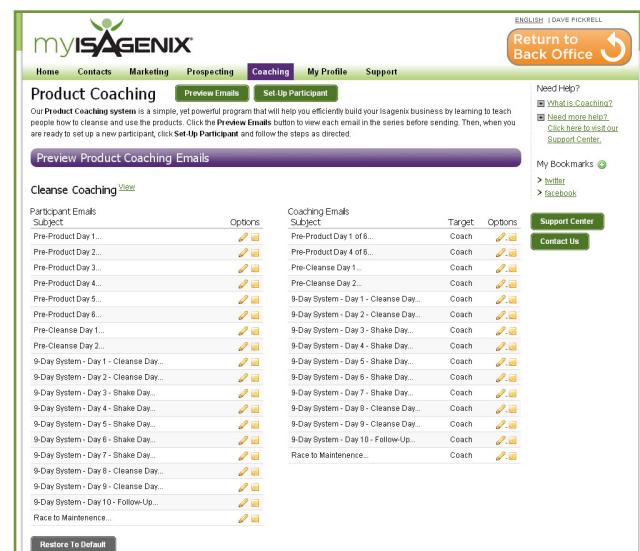
Note: Any coach (other than yourself) must be designated as a **Member** in your **Mylsagenix Contact List**.

Check the box to **Receive Coaching Emails**.

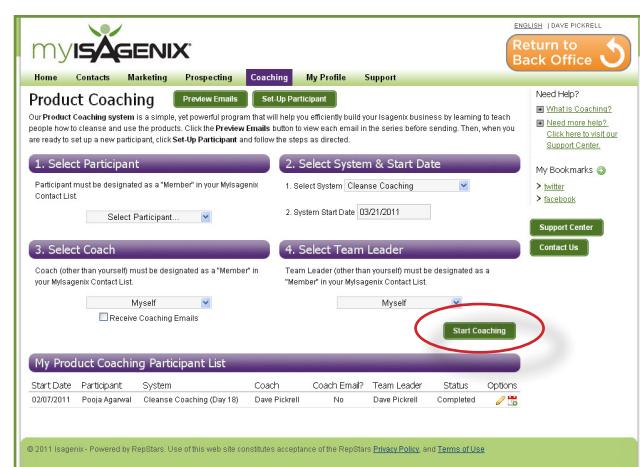
4. Select Team Leader.

Note: Any team leader (other than yourself) must be designated as a **Member** in your **Mylsagenix Contact List**.

5. Click the **Start Coaching** button. (circled in red)



Easily keep track of your participants using the **My Product Coaching Participant List** on this page.



* This feature is not available on the **Entry Level** subscription.

Mylsagenix Manual

Create Coaching Email Page

This page allows you to communicate via email with contacts listed as **Members** in your **Contact List**.

Follow Steps A, B & C to **create your own Email messages, or use one of the customizable Email templates provided:**

Step A: Select Recipients (choose one)

Note: for Coaching Email, recipients must be designated as "Member" in your Contact List.

1. Single Recipient

2. Multiple Recipients (default is All Contacts)

- Use the drop-down list to select a **Contact Type** or **Contact Group**.
Select **one of the following options:**
 - Everyone in the selected Type or Group
 - Contacts added within a certain number of days (*determined by you*)
 - Contacts captured from a specific SPOT (*determined by you*)

Step B: Schedule Delivery (choose one)

- **Today**
- **Select Date** (use drop-down calendar to select date)

Step C: Create Email Content (choose one)

1. Use Custom Email Template

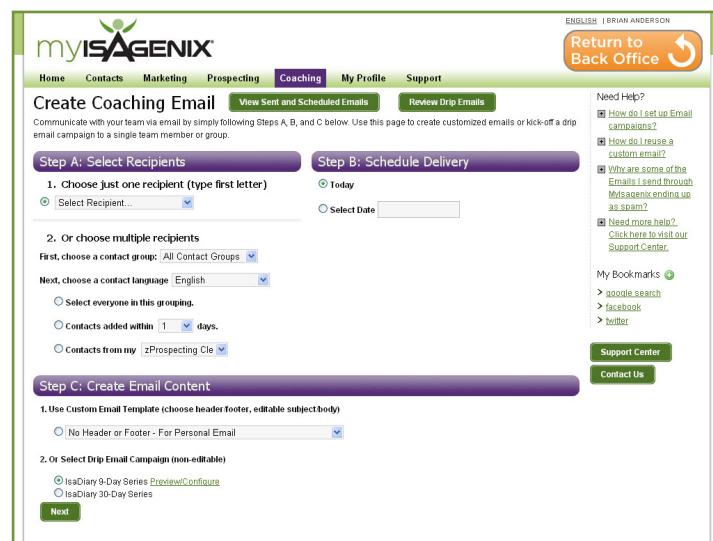
- Email Template (select from drop-down list)
- Subject* (type your own, or use template)
- Body* (customize your message, or use template)

2. Select Drip Email Campaign (see next page for details)

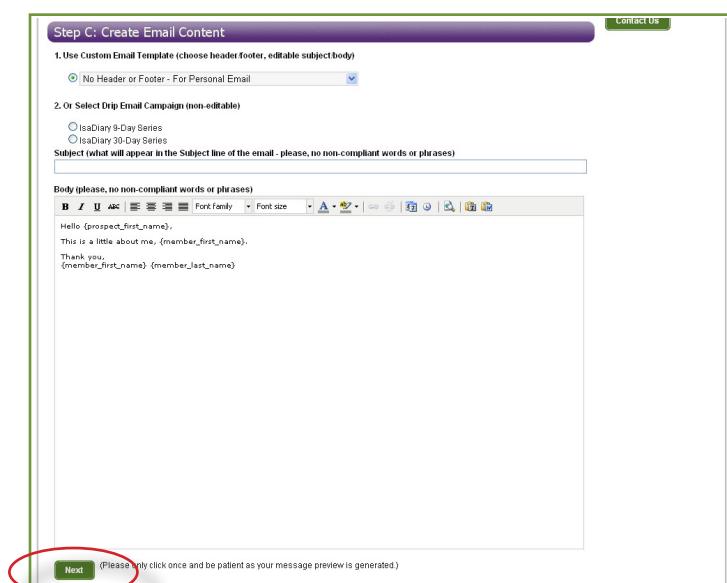
- IsaDiary 9-Day Series
- IsaDiary 30-Day Series

Click the **Next** button (circled in red) when you are ready to preview the selections you made on this page.

* Please, no non-compliant words or phrases in your messages. Subject and Body will be checked for use of restricted words.



The screenshot shows the 'Create Coaching Email' interface. At the top, there are tabs for Home, Contacts, Marketing, Prospecting, **Coaching**, My Profile, and Support. Below the tabs, there are three main sections: Step A: Select Recipients, Step B: Schedule Delivery, and Step C: Create Email Content. Step A includes options for selecting a single recipient or multiple recipients (Contact Groups, Language, Days added). Step B includes options for Today or Select Date. Step C includes options for using a custom template (No Header or Footer - For Personal Email) or a drip email campaign (IsaDiary 9-Day Series, IsaDiary 30-Day Series). On the right side, there are links for Need Help? (FAQs), My Bookmarks (with links to Google search, Facebook, Twitter), and Support Center/Contact Us.



The screenshot shows the 'Step C: Create Email Content' section. It includes fields for 'Subject (what will appear in the Subject line of the email - please, no non-compliant words or phrases)' and 'Body (please, no non-compliant words or phrases)'. The body contains a rich text editor with font family, size, and style options. Below the editor, there is sample text: 'Hello (prospect_first_name), This is a little about me. (member_first_name). Thank you, (member_first_name) (member_last_name)'. At the bottom, there is a 'Next' button with a note: '(Please, only click once and be patient as your message preview is generated)'.

Mylsagenix Manual

Create Coaching Email Page (continued)

Follow these steps to **Preview/Configure Drip Email Campaigns**.

1. Select one of these options: (*outlined in red*)
 - IsaDiary 9-Day Series
 - IsaDiary 30-Day Series
 2. Click the **Preview/Configure** link next to the selected series.
- Note:** these configurations are universal, any changes made will impact current and future campaigns. They are not contact-specific.
3. Use the **Delay** drop-down lists to select when you would like the system to send each Email in the series.
 4. Use the **Enable** boxes to select the Emails you would like to include in the campaign. (*checked is the default setting*)
 5. Click the **View** icon (*circled in red*) to preview each message.

The **Preview** pop-up window opens.

- The **body of the Email** contains a message that is pre-set in the system. At this time, you are not allowed to edit this message.
- Your first name, telephone, Email and link to your replicated Isagenix website are automatically entered in the **closing**.

Tip: check your **My Profile** page in Mylsagenix to be sure your contact information is correct before sending out any Drip Email Campaigns.

Click the **X** icon in the upper-right corner to close the **Preview** window.

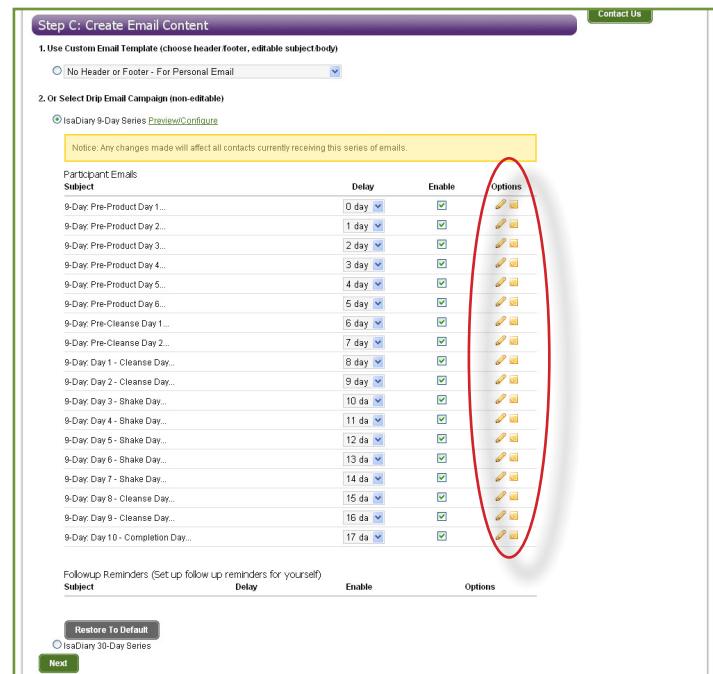


Step C: Create Email Content

1. Use Custom Email Template (choose header/footer, editable subject/body)
 No Header or Footer - For Personal Email

2. Or Select Drip Email Campaign (non-editable)
 IsaDiary 9-Day Series [Preview/Configure](#)
 IsaDiary 30-Day Series

Next



Step C: Create Email Content

1. Use Custom Email Template (choose header/footer, editable subject/body)
 No Header or Footer - For Personal Email

2. Or Select Drip Email Campaign (non-editable)
 IsaDiary 9-Day Series [Preview/Configure](#)

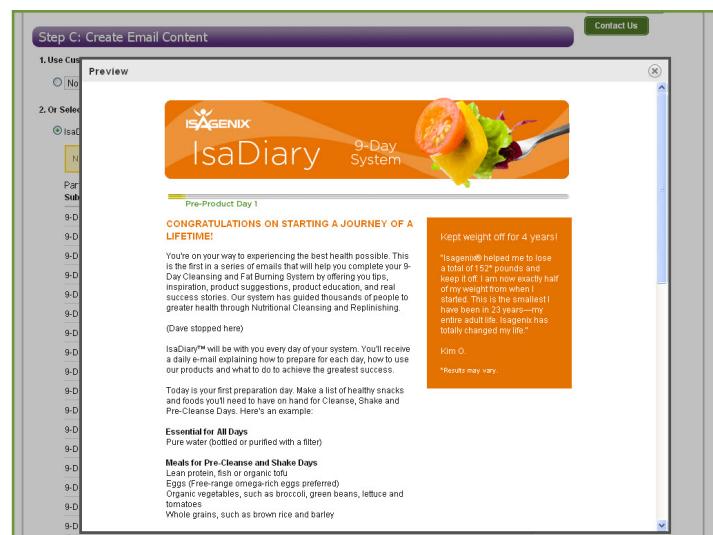
Notice: Any changes made will affect all contacts currently receiving this series of emails.

Participant Emails	Subject	Delay	Enable	Options
9-Day: Pre-Product Day 1...		0 day	<input checked="" type="checkbox"/>	
9-Day: Pre-Product Day 2...		1 day	<input checked="" type="checkbox"/>	
9-Day: Pre-Product Day 3...		2 day	<input checked="" type="checkbox"/>	
9-Day: Pre-Product Day 4...		3 day	<input checked="" type="checkbox"/>	
9-Day: Pre-Product Day 5...		4 day	<input checked="" type="checkbox"/>	
9-Day: Pre-Product Day 6...		5 day	<input checked="" type="checkbox"/>	
9-Day: Pre-Cleanse Day 1...		6 day	<input checked="" type="checkbox"/>	
9-Day: Pre-Cleanse Day 2...		7 day	<input checked="" type="checkbox"/>	
9-Day: Day 1 - Cleanse Day...		8 day	<input checked="" type="checkbox"/>	
9-Day: Day 2 - Cleanse Day...		9 day	<input checked="" type="checkbox"/>	
9-Day: Day 3 - Shake Day...		10 da	<input checked="" type="checkbox"/>	
9-Day: Day 4 - Shake Day...		11 da	<input checked="" type="checkbox"/>	
9-Day: Day 5 - Shake Day...		12 da	<input checked="" type="checkbox"/>	
9-Day: Day 6 - Shake Day...		13 da	<input checked="" type="checkbox"/>	
9-Day: Day 7 - Shake Day...		14 da	<input checked="" type="checkbox"/>	
9-Day: Day 8 - Cleanse Day...		15 da	<input checked="" type="checkbox"/>	
9-Day: Day 9 - Cleanse Day...		16 da	<input checked="" type="checkbox"/>	
9-Day: Day 10 - Completion Day...		17 da	<input checked="" type="checkbox"/>	

Followup Reminders (Set up follow up reminders for yourself)
Subject **Delay** **Enable** **Options**

Restore To Default
 IsaDiary 30-Day Series

Next



Step C: Create Email Content

1. Use Custom Email Template (choose header/footer, editable subject/body)
 No Header or Footer - For Personal Email

2. Or Select Drip Email Campaign (non-editable)
 IsaDiary 9-Day Series [Preview/Configure](#)

Preview

IsaDiary 9-Day System

Pre-Product Day 1

CONGRATULATIONS ON STARTING A JOURNEY OF A LIFETIME!

You're on your way to experiencing the best health possible. This is the first in a series of emails that will help you complete your 9-Day Cleansing and Fat Burning System by offering you tips, inspiration, product suggestions, product education, and real success stories. Our system has guided thousands of people to greater health through Nutritional Cleansing and Replenishing. (Date stopped here)

IsaDiary™ will be with you every day of your system. You'll receive a daily e-mail explaining how to prepare for each day, how to use our products and what to do to achieve the greatest success.

Today is your first preparation day. Make a list of healthy snacks and foods you'll need to have on hand for Cleanse, Shake and Pre-Cleanse Days. Here's an example:

Essential for All Days
 Pure water (bottled or purified with a filter)

Meals for Pre-Cleanse and Shake Days
 Eggs (Free-range omega-rich eggs preferred)
 Organic vegetables, such as broccoli, green beans, lettuce and tomatoes
 Whole grains, such as brown rice and barley

Kept weight off for 4 years!
 "Isa-mail helped me to lose a total of 152 lbs and keep it off! I am now nearly half of my weight from when I started. This is the smallest I have ever been since my entire adult life. Isagenix has totally changed my life!"
 Kim O.
*Results may vary.

Mylsagenix Manual

Confirm Message Page

The **Confirm Message** page includes:

Contacts Section

- Displays a **list of all the contacts** who will be Emailed. Please briefly review the list and revise your selection criteria on the previous page if necessary.

Timing Section

- Shows the **date that the message is scheduled to be sent**. Please confirm the date and total number of contacts are correct.

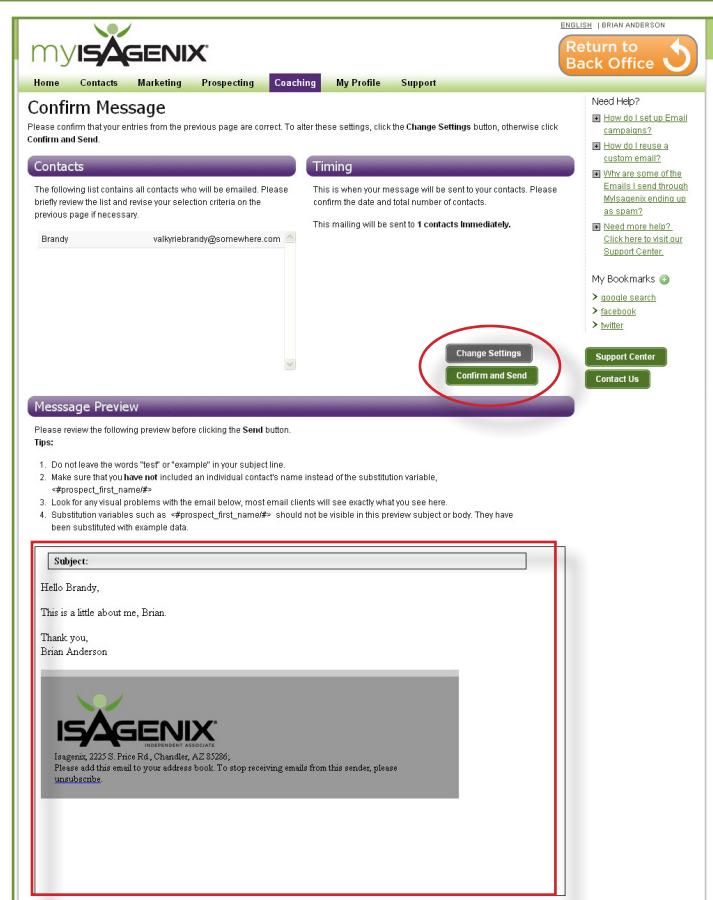
Message Preview Section

- Please check **message preview** (*outlined in red*) for errors.

Tips:

- Do not** leave the words “test” or “example” in your subject line.
- Make sure you **have not** included an individual person’s name instead of the substitution variable, <#prospect_first_name/#>
- Look for any **visual problems** with the Email. Most Email clients will see exactly what you see on this page.
- Substitution variables**, such as <#prospect_first_name/#>, **should not be visible** in this preview subject or body. They have been **substituted with example data** (John, for example).

If any of the above information is not correct, click the **Change Settings** button to return to the **Create Coaching Email** page, or click the **Confirm and Send** button if you are ready to send this message. (*circled in red*)



The screenshot shows the 'Confirm Message' page on the myISAGENIX website. The top navigation bar includes Home, Contacts, Marketing, Prospecting, Coaching (which is selected), My Profile, and Support. On the right, there are links for English | BRIAN ANDERSON, Return to Back Office, and Need Help? with various support topics. The main content area is titled 'Confirm Message' with a sub-section 'Timing'. It displays a list of contacts and their emails. Below this, it says 'This mailing will be sent to 1 contacts Immediately.' At the bottom, there are 'Change Settings' and 'Confirm and Send' buttons, with 'Confirm and Send' circled in red. To the right, there's a 'Message Preview' section showing the email content: 'Hello Brandy,' followed by a message from Brian Anderson. The preview is framed with a red border.

MyIsagenix Manual

Coaching Email Center Page

Use the **Coaching Email Center** to see your **Sent Emails** and your **Scheduled Emails** (messages you have created that are scheduled to be sent 1 or more days in the future).

The **Sent Emails** section allows you to track your **MyIsagenix Email activity**. The most recent message appears at the top. (*outlined in red*)

- **Date** indicates the day the message was sent from MyIsagenix.
- Click the **Subject** link to see the message that was sent.
- Click the **Read** column link (percentage) to view the **Email Campaign Report**.

This report shows the **Send Date**, number of intended **Recipients**, number of actual recipients (**Sent**) and number of **Opens**. It will also give **Details**, including the **Contact Name** and the **Date Read**.

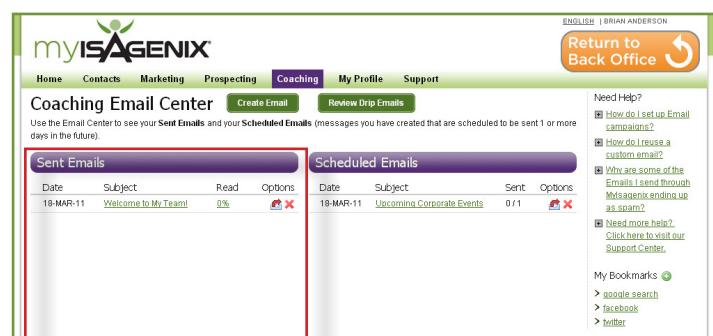
For example, if the message had been **sent to 4 contacts and only 1 opened it**, the **Open** percentage would be 25%.

- Click the **red X** in the **Options** column to **Remove this Email** from your **Sent Emails** list (not from the recipient).

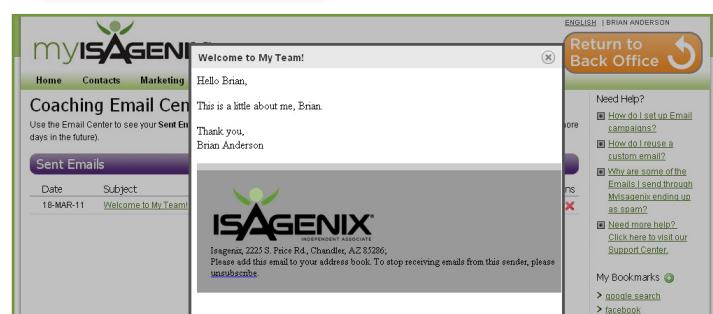
Note: you will not be able to reuse it in the future once you remove it from your list.

- Click the **envelope/red arrow** icon to **Reuse the Email**.

Note: this allows you to send the exact Email (including content and links) to other recipients.



The screenshot shows the 'Coaching Email Center' page. At the top, there are tabs for Home, Contacts, Marketing, Prospecting, Coaching (which is selected), My Profile, and Support. Below the tabs are two main sections: 'Sent Emails' and 'Scheduled Emails'. The 'Sent Emails' section contains one item: '18-MAR-11 Welcome to My Team! 0%' (outlined in red). The 'Scheduled Emails' section contains one item: '18-MAR-11 Upcoming Corporate Events 0/1'. On the right side, there is a sidebar with 'Need Help?' links, 'My Bookmarks' (with links to google search, facebook, and twitter), and language selection (ENGLISH | BRIAN ANDERSON).



The screenshot shows a detailed view of a single sent email titled 'Welcome to My Team!'. The email body says 'Hello Brian, This is a little about me, Brian. Thank you, Brian Anderson'. Below the email is the ISAGENIX logo and a note: 'Isagenix, 2225 S. Price Rd., Chandler, AZ 85286; Please add this email to your address book. To stop receiving emails from this sender, please unsubscribe.' The right sidebar includes 'Need Help?' links, 'My Bookmarks' (with links to google search, facebook, and twitter), and language selection (ENGLISH | BRIAN ANDERSON).



The screenshot shows the 'Email Campaign Report' for the 'Welcome to My Team!' email. It displays a summary table with the following data: Send Date (March 18th 2011 07:23), Recipients (1), Sent (1 (100%)), and Opens (0 (0%)). Below the summary is a 'Details' section showing 'Contact Name' (Brandy Brandon), 'Date Read' (Not Read Yet), and 'Options' (Red X icon). The right sidebar includes 'Need Help?' links, 'My Bookmarks' (with links to google search, facebook, and twitter), and language selection (ENGLISH | BRIAN ANDERSON).



The screenshot shows the 'Coaching Email Center' page again. The 'Sent Emails' section now shows a single item: '18-MAR-11 Welcome to My Team! 0%' (without the red outline). The 'Scheduled Emails' section remains the same. The right sidebar includes 'Need Help?' links, 'My Bookmarks' (with links to google search, facebook, and twitter), and language selection (ENGLISH | BRIAN ANDERSON).

Mylsagenix Manual

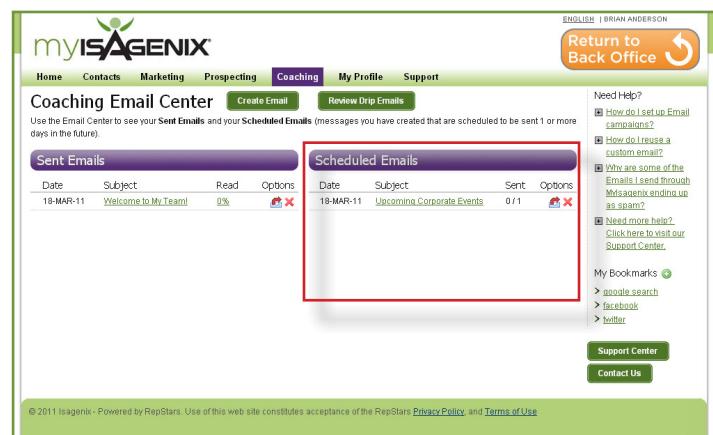
Coaching Email Center Page (continued)

The **Scheduled Emails** section displays **all of the Coaching Emails** you have created that are scheduled to be sent 1 or more days in the future. (*outlined in red*)

Note: once the scheduled Email is sent, it will automatically move to the **Sent Emails** section.

- Click the **envelope/red arrow** icon in the **Options** column to **Reuse** the Scheduled Email and send to other recipients.
- Click the **red X** to **Cancel the Scheduled Email**.

Note: the message will be permanently deleted and not sent to the recipient(s).

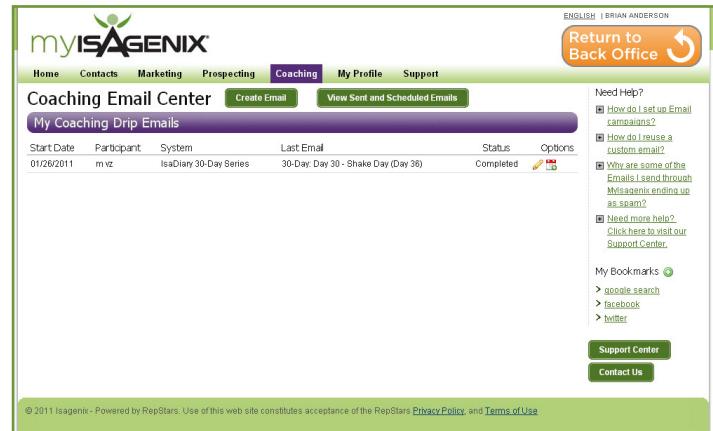


The screenshot shows the 'Coaching Email Center' page. At the top, there are tabs: Home, Contacts, Marketing, Prospecting, **Coaching**, My Profile, and Support. Below the tabs, there are two main sections: 'Sent Emails' and 'Scheduled Emails'. The 'Scheduled Emails' section is outlined in red and contains one item: '18-MAR-11 Upcoming Corporate Events 0/1'. To the right of the main content area, there is a sidebar with 'Need Help?' links, 'My Bookmarks' (with links to google search, facebook, and twitter), and buttons for 'Support Center' and 'Contact Us'.

Review Coaching Drip Emails

Click the **Review Drip Emails** button (*circled in red above*) to see the history of all your **Coaching Drip Email Campaigns**.

Use this list to keep track of who you sent campaigns to and the date sent, as well as **Recent Activity** associated with each campaign.



The screenshot shows the 'Coaching Email Center' page with the 'View Sent and Scheduled Emails' button highlighted. Below it is the 'My Coaching Drip Emails' section, which lists one campaign: '01/26/2011 m vz IsaDiary 30-Day Series 30-Day Day 30 - Shake Day (Day 36) Completed'. The right side of the page includes a sidebar with 'Need Help?' links, 'My Bookmarks' (with links to google search, facebook, and twitter), and buttons for 'Support Center' and 'Contact Us'.

MyIsagenix Manual

My Profile and Preferences Page

The **My Profile and Preferences** page is where you can view and maintain your MyIsagenix account information.

This page includes the following sections:

Current MyIsagenix Subscription Details:

- Total Views
- Total Contacts
- Minutes Used*
- Active SPOTS**
- Marketing Pages
- Need More?

Click the **Options** button to return to your **Associate Back Office** where you can change your MyIsagenix subscription (under the **Tools** menu).

My Profile

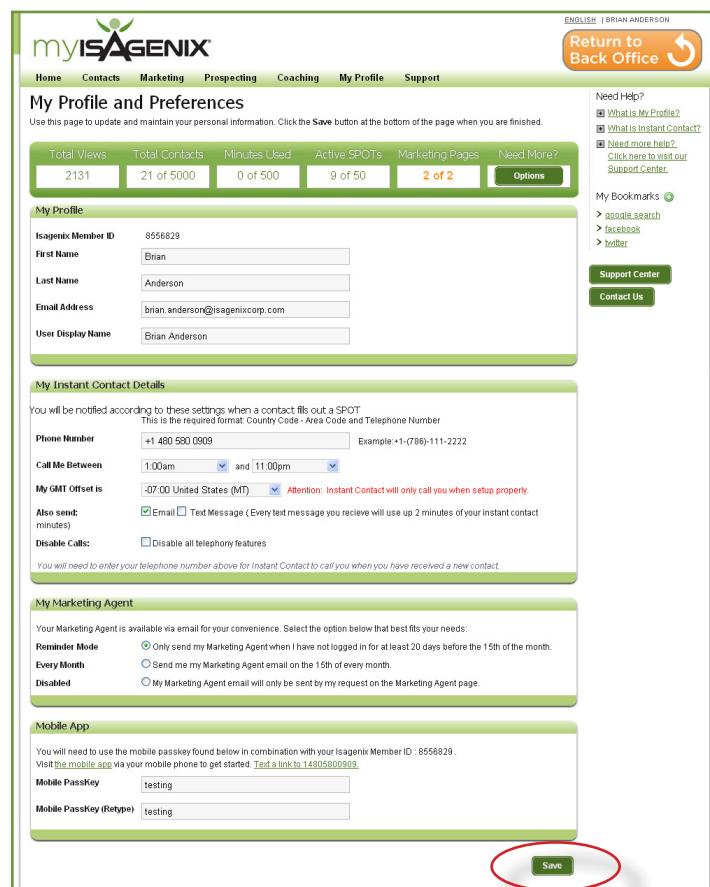
Follow these steps to **update your contact information**:

- Make sure your **First Name**, **Last Name** and **Email address** are correct.

Note: this information, along with your telephone number, will be automatically added as the closing of all Email messages sent through your MyIsagenix system (including Autoresponders).

Your **First and Last Name** and **Email address** will be displayed on a SPOT (large size only) when you select the **Show contact info?** option in the SPOT configurations.

- Your **Display Name** is only visible to you. It is displayed on the **Home page**, for example.
- Your **Isagenix Member Number** and **Country** are set by the system when you subscribe to MyIsagenix. You are not allowed to edit these fields.
- Click the **Save** button at the bottom of the page when finished. (circled in red)



* **Instant Contact** (IC) minutes are only available on certain subscriptions and use of IC requires available call minutes on your account.

The **Entry Level MyIsagenix subscription does not include access to the **SPOT** functionality.

Upgrade your subscription to take advantage of these powerful tools!

Mylsagenix Manual

My Profile and Preferences Page (continued)

My Instant Contact Details

The **Instant Contact*** settings determine how the system will perform when a contact fills out the lead capture form on one of your SPOTS.** You can set it to call you only during those hours you are available, as well as send you an Email. Remember to update your **Instant Contact** settings or it will not function properly.

Follow these steps to **set up your Instant Contact Details**:

- Enter the **telephone number** you would like the system to use.

Note: use the following format: Country Code - (Area Code) - Telephone Number.

Example: +1-(786)-111-2222

- Select the **Call Me Between** time frame that works with your schedule.
- Use the drop-down list to select your **GMT (Greenwich Mean Time) Offset**.

Examples:

New York offset is -05:00 United States (ET), California offset is -08:00 United States (PT)

- The **Also Send** box allows you to turn off/on **Email notification**.

Note: this box is enabled as default, which means you will receive a call and an Email.

- The **Disable Calls** box allows you to turn off all **Instant Contact** telephony features, but keep all of your IC settings.

Check this box if your are going on vacation, for example.

- Click the **Save** button at the bottom of the page when finished.

Follow these steps to **set up a SPOT with Instant Contact option**:

- Go to the **Marketing** tab, select **Configure SPOTS**.
- Check the **IC box** next to each SPOT to add the **Instant Contact** option. (outlined in red)

Created	SPOT Name	Type	Autoresponder	IC*	Views	Contacts	Share	Options
02/16/11	Business Testimonial	Large Video	None	<input type="checkbox"/>	0	0		
02/16/11	Product Testimonial	Large Video	None	<input type="checkbox"/>	0	0		
02/16/11	Tumblr Uber SPOT	Large Video	Thank You (Without L)	<input type="checkbox"/>	1	0		
02/16/11	Tumblr Uber SPOT	Large Video	Thank You (Without L)	<input type="checkbox"/>	1	0		
02/16/11	Tumblr Uber SPOT	Large Video	Thank You (Without L)	<input type="checkbox"/>	1	0		
11/03/10	Cleansing guide spot	Medium Prospect	None	<input type="checkbox"/>	3	0		
08/22/10	Prospecting Cleanse	Medium Prospect	Thank You (Without L)	<input type="checkbox"/>	35	7		
08/21/10	facebook SPOT	Medium Video	Thank You (Without L)	<input checked="" type="checkbox"/>	2	0		
08/05/10	Tumblr workout blog	Large Video	None	<input type="checkbox"/>	132	1		
12/08/09	Product Testimonial	Large Video	Thank You (Without L)	<input type="checkbox"/>	197	16		
12/08/09	Business Testimonial	Large Video	Thank You (Without L)	<input type="checkbox"/>	55	2		

* Instant Contact (IC) minutes are only available on certain subscriptions and use of IC requires available call minutes on your account.

The **Entry Level MyIsagenix subscription does not include access to **SPOT Technology**.

Upgrade your subscription to take advantage of these powerful tools!

Mylsagenix Manual

Mobile Phone Application*

The **Mobile Phone Application** lets you take your marketing system with you, giving you access to your Contact List, quick links to telephone and Email Contacts, view your SPOT performance statistics, Calendar Events and more.

Follow these steps to **install the Mobile Phone Application on your smartphone:**

1. Click the **My Profile** tab in the Mylsagenix main navigation bar. (*circled in red on Figure 1*)
2. Scroll down to the **Mobile App** section on the **My Profile** page. (*bottom of Figure 2*)

Option 1: Text a link to your cell phone:

Note: use this option only **if your cell phone number is entered in the Phone Number field** in the **My Instant Contact Details** section on the **My Profile** page. (*outlined in red on Figure 2*)

3. Click **Text a link to...** (*circled in red on Figure 2*) in the **Mobile App** section.
4. Once you receive the text, click the link to **open the URL on your cell phone**. (*Figure 3*)

Now, skip to **Step 5** below.

Option 2: Open the URL from your cell phone.

Note: use this option **if your cell phone number is not entered** in the **Phone Number** field in the **My Instant Contact Details** section on the **My Profile** page. (*outlined in red on Figure 2*)

3. Open the **Internet browser** on your phone.
4. Go to <http://www.myisagenix.com/my/mobile>
5. Follow the instructions on the **How to Install** screen. (*Figure 4*)

* This feature is only available with the **Mylsagenix Experienced Business Builder** and **Elite Business Builder** subscriptions.

Figure 1

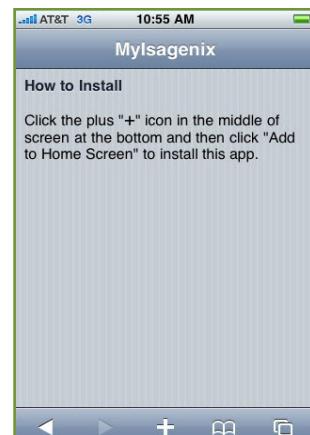


Figure 2

Figure 3



Figure 4



MyIsagenix Manual

Mobile Phone Application* (continued)

- Select the **Add to Home Screen** option. (*outlined in red on Figure 5*)

- Click the **Add** button to add the **MyIsagenix icon to your home screen**. (*outlined in red on Figure 6*)

Note: you may change the name, if desired.

- Click the **MyIsagenix icon** to launch the application. (*outlined in red on Figure 7*)

- Enter your **Member ID** and **PassKey** to login to the application. (*Figure 8*)

Note: your **PassKey** can be found in the **Mobile App** section on the **My Profile** page. (*Figure 2 on previous page*)

- Click the **Login** button. (*Figure 8*)

- The **MyIsagenix Mobile Phone Application** opens. (*Figure 9*)

Figure 5

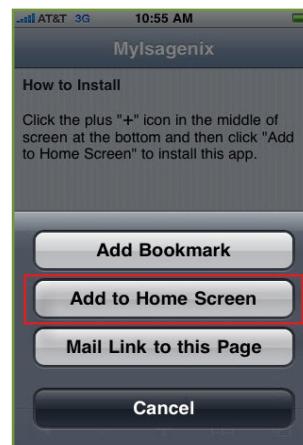


Figure 6



Figure 7



Figure 8

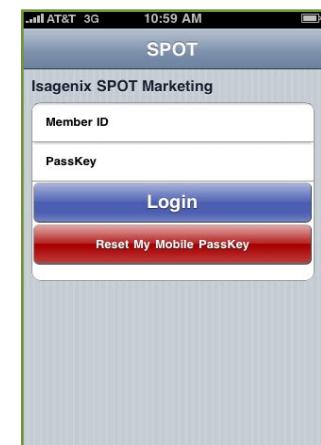
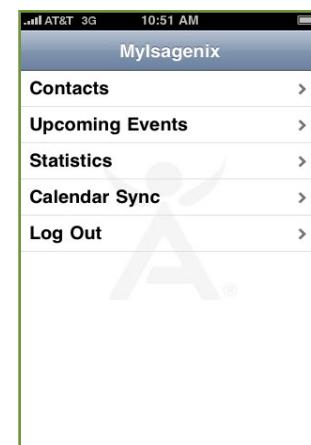


Figure 9



* This feature is only available with the **MyIsagenix Experienced Business Builder** and **Elite Business Builder** subscriptions.

MyIsagenix Manual

Support Center Page

The **Support Center** is where you can find valuable **information** and **on-line tutorials** to get started using MyIsagenix, along with **sales coaching, resources**, and answers to **Frequently Asked Questions**.

Use the tabs to browse by category, or enter a keyword in the **Quick Search** area to quickly locate information on a particular subject.

Do you have **questions about MyIsagenix**? Is there an enhancement you would like to see added? Please, contact us. Your feedback is important!

Follow these steps to **submit feedback about MyIsagenix**:

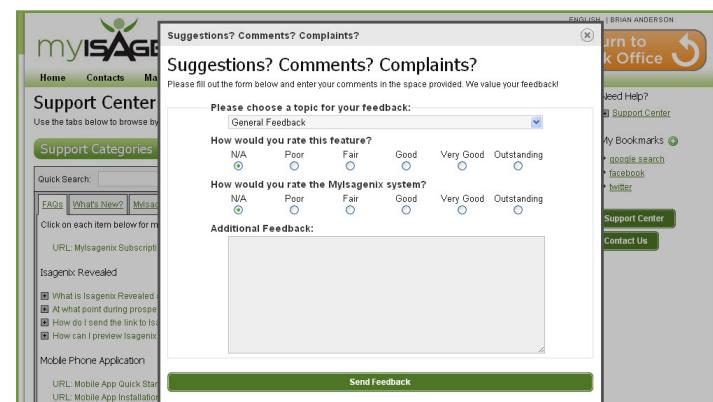
- Click the **Contact Us** button, on the right side of any page. (*circled in red above*)
- Select a **topic** from the drop-down list.
- Enter a **rating** (*if applicable*)
- Type your **questions/comments** in the space provided.
- Click the **Send Feedback** button.

Isagenix Customer Service is also available to answer any questions you may have.

Call them at **877-877-8111** and select **option #5**.



This screenshot shows the 'Support Categories' section of the MyIsagenix Support Center. It includes a 'Quick Search' bar, a list of categories (FAQs, What's New?, MyIsagenix Tutorials, Getting Started, Building Your Business, Glossary, Troubleshooting, Search), and a sidebar with links for 'Need Help?' (Support Center, Bookmarks), 'My Bookmarks' (google search, facebook, twitter), and 'Support Center' (Contact Us). A red circle highlights the 'Contact Us' button.



This screenshot shows the 'Suggestions? Comments? Complaints?' feedback form. It includes fields for selecting a topic (General Feedback), rating a feature (N/A, Poor, Fair, Good, Very Good, Outstanding), rating the system (N/A, Poor, Fair, Good, Very Good, Outstanding), and additional feedback. A red circle highlights the 'Contact Us' button.